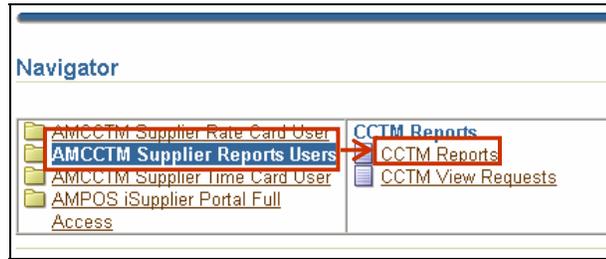
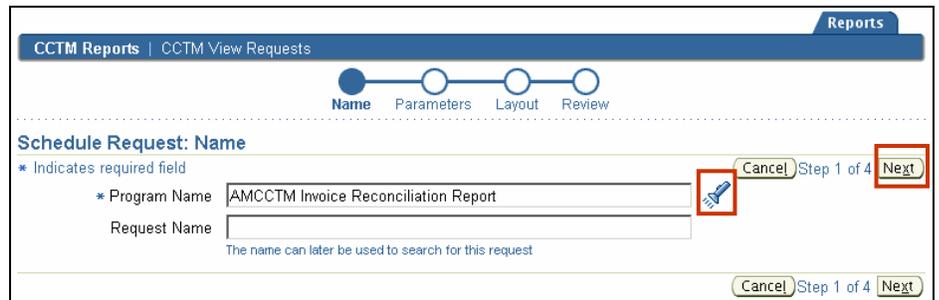


You can run the Invoice Reconciliation Report to view a CCTM Invoice, which shows the time card details for time cards that were paid on the invoice.

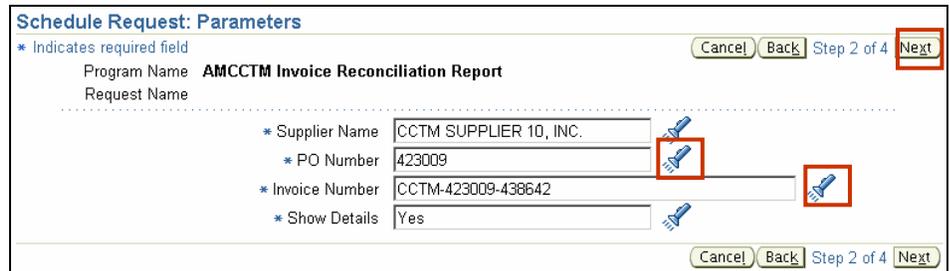
1. Click **AMCCTM Supplier Reports Users** and then click **CCTM Reports**.



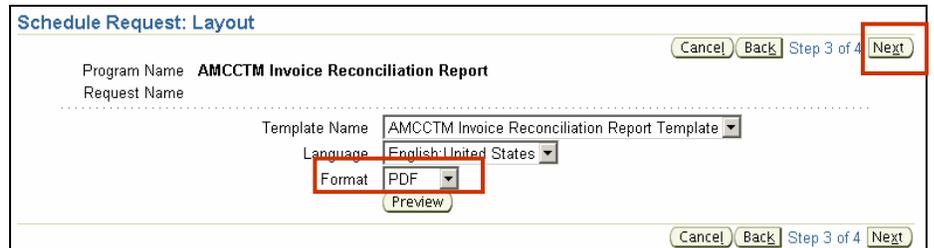
2. Click the **Flashlight** to the right of the *Program Name* field.
3. Click the **Go** button in the Search window that opens.
4. Click the  **Quick Select** icon to the left of *AMCCTM Invoice Reconciliation Report*.
5. Click the **Next** button.



6. Click the **Flashlight** icon to the right of the *PO Number* field. In the search window that opens, click **GO** and then click the **Quick Select** icon by the correct PO number.
7. Click the **Flashlight** icon to the right of the *Invoice Number* field. In the search window that opens, click **GO** and then click the **Quick Select** icon by the correct invoice number.
8. Enter **Yes** in the *Show Details* field if you want to view the time card details on the invoice. Otherwise, enter **No**.
9. Click the **Next** button.



10. Select the desired **Report Format** (Excel, PDF, HTML, or RTF) from the drop-down list.
11. Click the **Next** button.
12. Click the **Submit** button on the *Schedule Request: Review* page.
13. Click **OK** on the Information message page.



14. Click the **Go** button until the *Output* icon appears.
15. Click the **Output** icon to view, print or save the Invoice Report.

Requests

View Last 24 hours Go

Status	Name	Phase	Scheduled Date	Details	Output	Request ID	Republish
✓	AMCCTM Invoice Reconciliation Report	Completed	10/01/2007 11:32:50			7219885	
✓	AMCCTM Invoice Reconciliation Report	Completed	10/01/2007 09:39:46			7219788	