

To Delete a Contact

- From the Contact Directory choose the person that you want removed and click the **Trash Can** icon. This will remove the person from the list and send a notification to the Ameren administrator to accept or reject. The Change will usually be accepted or rejected with in 24 – 48 hrs.

The screenshot shows the Ameren AMPOS Supplier Profile Manager interface. The top navigation bar includes the Ameren logo, the title "AMPOS Supplier Profile Manager", and user options like "Navigator", "Favorites", "Home", "Logout", and "Preferences". The main content area is titled "Supplier Administration" and "Contact Directory : Active Contacts". A table lists three contacts: JUNE, TIFFANY, and BOB. The "Remove" column for each contact contains a trash can icon. A red circle with the number "8" is positioned above the table, and a red box highlights the trash can icon for the contact "BOB".

First Name	Last Name	Phone Number	Email	Status	User Account	Remove	Addresses	Update
JUNE	NAPHAUCRON		DILT525DEVELOPMENTTEAM@AMEREN.COM	Current	✓			
TIFFANY	PALLME	314 206-0374	PROCESS_PERFORMANCEGROUP@AMEREN.COM	Current	✓			
BOB	RENBOLD		BRENBOLD@AMEREN.COM	Current	✓			