



Registration & Log In Guide Government Portal

Government Support Portal Those municipal, township, or county authorities who are aggregators, actively bill a municipal utility tax, or are considering a municipal utility tax can use this self-service web portal to obtain jurisdictional premises information and load data. In addition, State Government authorities whose responsibility includes reporting eligible State tax exemptions and/or verifying the status of customers currently listed with Gas Energy Efficiency Rider (GER) exemptions are able to access this web program to electronically notify effective and termination dates of the applicable exemption(s). Ameren Illinois calls these groups Government Entities (GE).

The five levels of access built into the web portal are described below:

1. **Government Site Administrator** – This is a state, municipal, township, or county employee who completes and maintains registration and has **full** access to the portal. It is the Government Administrator's responsibility to set up additional program administrators, program non-administrator users, and program view only users for access to reports provided by each program.
2. **Program Administrator** – This is a state, municipal, township, or county employee who completes and maintains registration and has **full** access to a specific program in the portal. It is the Program Administrator's responsibility to set up additional program non-administrator users and program view only users for access to reports provided by each program.
3. **Program Non-Administrator / Consultant** – This can be multiple employees, agents, or a consultant with the GE who has access to view the government dashboard and request, view, and maintain reports.
4. **Program View Only** – This can be multiple employees, agents, or a consultant with the GE who has access to view the government dashboard and view reports.
5. **No Program Level Role** – This can be applied to any user with multiple service role access and will eliminate the ability for that user to view/edit anything within that selected service.



Registration & Log In Guide Government Portal

Table of Contents

Government Support Portal	3
Ameren Illinois Home Page	3
Business Partners Landing Page	4
Government Support Landing Page	4
Municipality Landing Page	5
County Landing Page	5
State Landing Page	6
Township Landing Page	6
 Government Registration	 7-12
 First Time Log - In	 13-16
 Government Dashboard	 17
Users	17
Add User	18
Remove User	19
User Profile	20
 Government Aggregation	 21-25
 Electric/Gas Municipal Utility Tax	 26-28

Appendix

Forgot Password	29-31
 Glossary	 32
 Contact Information	 33



Registration & Log In Guide Government Portal

To gain access to the Government Support Portal

1. Go to the Ameren Illinois website at www.AmerenIllinois.com
2. Hover, point, over the label named "Business Partners"
3. Select "Account & Data Management"

The screenshot shows the Ameren Illinois website interface. At the top, the Ameren ILLINOIS logo is on the left, and the tagline "FOCUSED ENERGY. For life." is on the right. A navigation bar contains links: Home, Customer Service Center, Residential, Business, Community, and Business Partners. The Business Partners link is highlighted, and a dropdown menu is visible, listing: Account & Data Management, Construction & Facilities, Economic Development, Property Management, and Supplier Resources. A red arrow points to the "Account & Data Management" option.

On the left side, there is a "My Account" section with fields for UserID and Password, a "Remember Me" checkbox, and a "Log In" button. Below these are links for "Forgot UserID or Password?", "New user? Register", and "Other Log ins".

The main content area features a banner with a woman talking on a phone, the Ameren logo, and the text "Protect your information. Be cautious. Know what to do if you receive a suspicious email or call. (more)". Below the banner are five green buttons: "PAY ONLINE NOW", "VIEW MY BILL", "VIEW PAYMENT HISTORY", "REPORT AN OUTAGE", and "SAVE MONEY AND ENERGY".

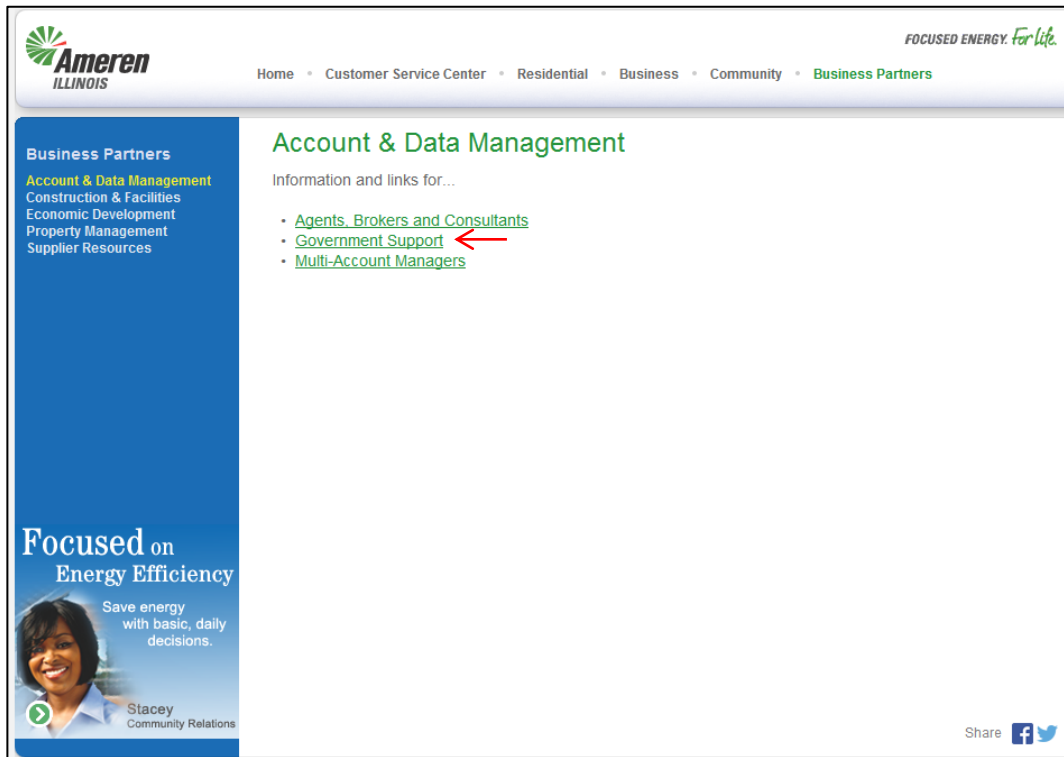
Below the buttons, there is a "Dec. 17, 2014 Highlights" section with three items: "Natural Gas Prices" (gas prices are lower than national average), "Stop Scammers" (get information on how to protect yourself), and "Outage Information" (maps, restoration efforts & restoration times). Each item has a "more" link.

Below the highlights, there are six more items arranged in a 2x3 grid: "Infrastructure Improvements" (plan to reduce outages & keep up with energy needs), "Renewables" (learn more about producing your own power), "Energy Efficiency" (save money and energy with these programs), "Construction Request" (for residential electricity or natural gas), "Supply Choice" (find information on Gas Choice and Electric Choice), and "Outage Information" (maps, restoration efforts & restoration times). Each item has a "more" link.

At the bottom left, there is a "Focused on Safety" section with a photo of a lineman and the text "Stay away from electrical equipment. Be safe!" and the name "Jeremy Lineman". At the bottom right, there is a "Share" button with Facebook and Twitter icons.

Registration & Log In Guide Government Portal

4. Select "Government Support" (2nd bulleted item)



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Home • Customer Service Center • Residential • Business • Community • **Business Partners**

Business Partners

- Account & Data Management**
- Construction & Facilities
- Economic Development
- Property Management
- Supplier Resources

Account & Data Management



Information and links for...

- [Agents, Brokers and Consultants](#)
- [Government Support](#) ←
- [Multi-Account Managers](#)

Focused on Energy Efficiency

Save energy with basic, daily decisions.

Stacey
Community Relations

Share  

5. Select the Government Type



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Government Support

- Municipality
- County
- State of Illinois
- Township
- Government Portal Login

Government Support

Municipality
Corporate authorities of a municipality may consider aggregation or consider the implementation of a municipal utility tax. [\(more\)](#)

County
Corporate authorities of a county board may aggregate residential and small commercial retail electric loads located within the country. [\(more\)](#)

State of Illinois
Government authorities whose responsibilities include reporting eligible State tax exemptions. [\(more\)](#)

Township
Corporate authorities of a township board may aggregate residential and small commercial electric loads located, respectively, within the township. [\(more\)](#)

Focused on Communities

We live and volunteer in the communities we serve.


Bobby
Purchasing

Share  

Registration & Log In Guide

Government Portal

Municipality


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[Home](#) • [Customer Service Center](#) • [Residential](#) • [Business](#) • [Community](#) • [Business Partners](#)

Government Support
[Municipality](#)
[County](#)
[State of Illinois](#)
[Township](#)
[Government Portal Login](#)


Municipality

Municipality - Corporate authorities of a municipality may consider aggregation or implementation of a municipal utility tax. Located below are the tools and information related to each function offered to Municipalities.


- Aggregation - Residential and small commercial retail electric loads located, respectively, within the municipality. They may solicit bids and enter into service agreements to facilitate for those loads the sale and purchase of electricity and related services and equipment.
- Municipal Utility Tax - Municipalities who are interested in implementing a municipal utility tax can utilize this program to verify all premises within the municipality's jurisdiction and receive an estimate of tax revenue based on the premises authenticated.




Register
Start the process, [register](#) your government entity.




Access Data
[Log in](#) for municipality or county address data.




List of Aggregators
View list of [active and pending aggregators](#).





More Resources
[Review](#) information on aggregation.



FAQs
[Answers](#) to your questions on aggregation.




List of Municipalities
View list of active municipalities billing a utility tax. ([more](#))

Share  


Focused on Energy Efficiency

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County



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[Home](#) • [Customer Service Center](#) • [Residential](#) • [Business](#) • [Community](#) • [Business Partners](#)


Government Support
[Municipality](#)
[County](#)
[State of Illinois](#)
[Township](#)
[Government Portal Login](#)

County


County - Corporate authorities of a county board may aggregate residential and small commercial retail electric loads located, respectively, within the county. They may solicit bids and enter into service agreements to facilitate for those loads the sale and purchase of electricity and related services and equipment.




Register
Start the process, [register](#) your government entity.




Access Data
[Log in](#) for municipality or county address data.





List of Aggregators
View list of [active and pending aggregators](#).



More Resources
[Review](#) information on aggregation.




FAQs
[Answers](#) to your questions on aggregation.

Share  

Focused on Energy Efficiency

Save energy with basic, daily decisions.

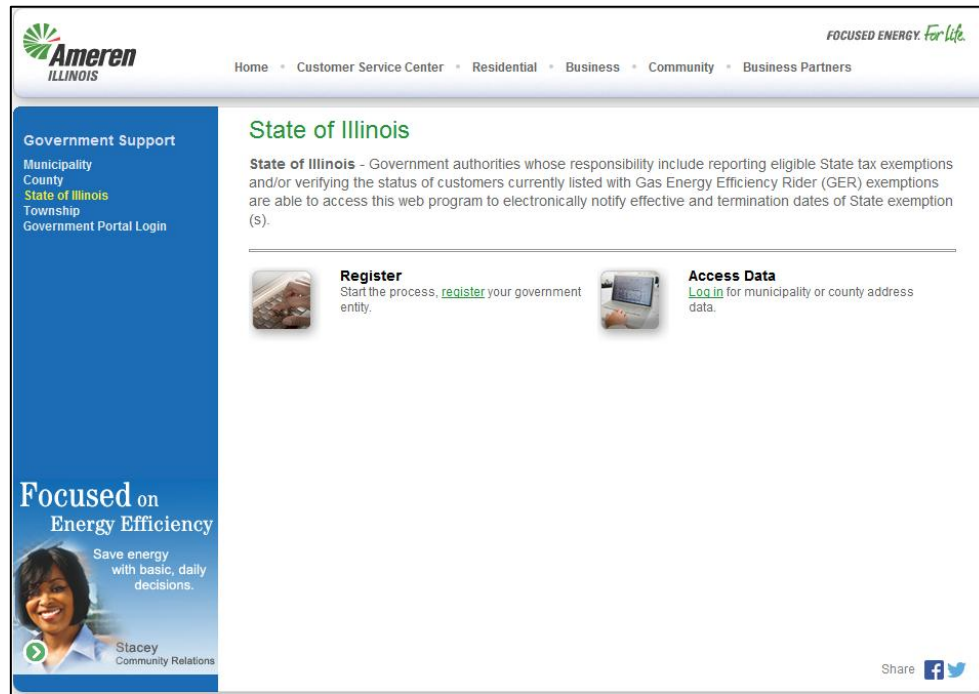


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Community Relations

Registration & Log In Guide

Government Portal

State of Illinois



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Government Support


- Municipality
- County
- State of Illinois**
- Township
- Government Portal Login

State of Illinois

State of Illinois - Government authorities whose responsibility include reporting eligible State tax exemptions and/or verifying the status of customers currently listed with Gas Energy Efficiency Rider (GER) exemptions are able to access this web program to electronically notify effective and termination dates of State exemption (s).



Register
Start the process, [register](#) your government entity.





Access Data
[Log in](#) for municipality or county address data.

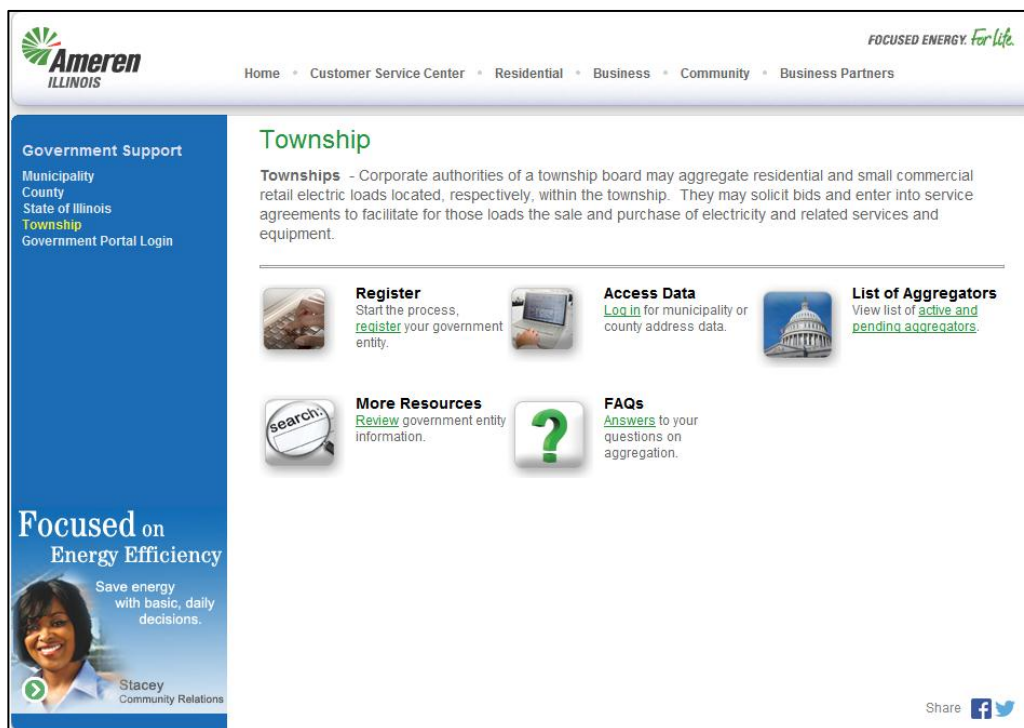
Focused on Energy Efficiency

Save energy with basic, daily decisions.

Stacey
Community Relations

Share  

Township



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Home • Customer Service Center • Residential • Business • Community • Business Partners

Government Support


- Municipality
- County
- State of Illinois
- Township**
- Government Portal Login

Township


Townships - Corporate authorities of a township board may aggregate residential and small commercial retail electric loads located, respectively, within the township. They may solicit bids and enter into service agreements to facilitate for those loads the sale and purchase of electricity and related services and equipment.




Register
Start the process, [register](#) your government entity.




Access Data
[Log in](#) for municipality or county address data.



List of Aggregators
View list of [active](#) and [pending aggregators](#).



More Resources
[Review](#) government entity information.





FAQs
[Answers](#) to your questions on aggregation.

Focused on Energy Efficiency

Save energy with basic, daily decisions.

Stacey
Community Relations

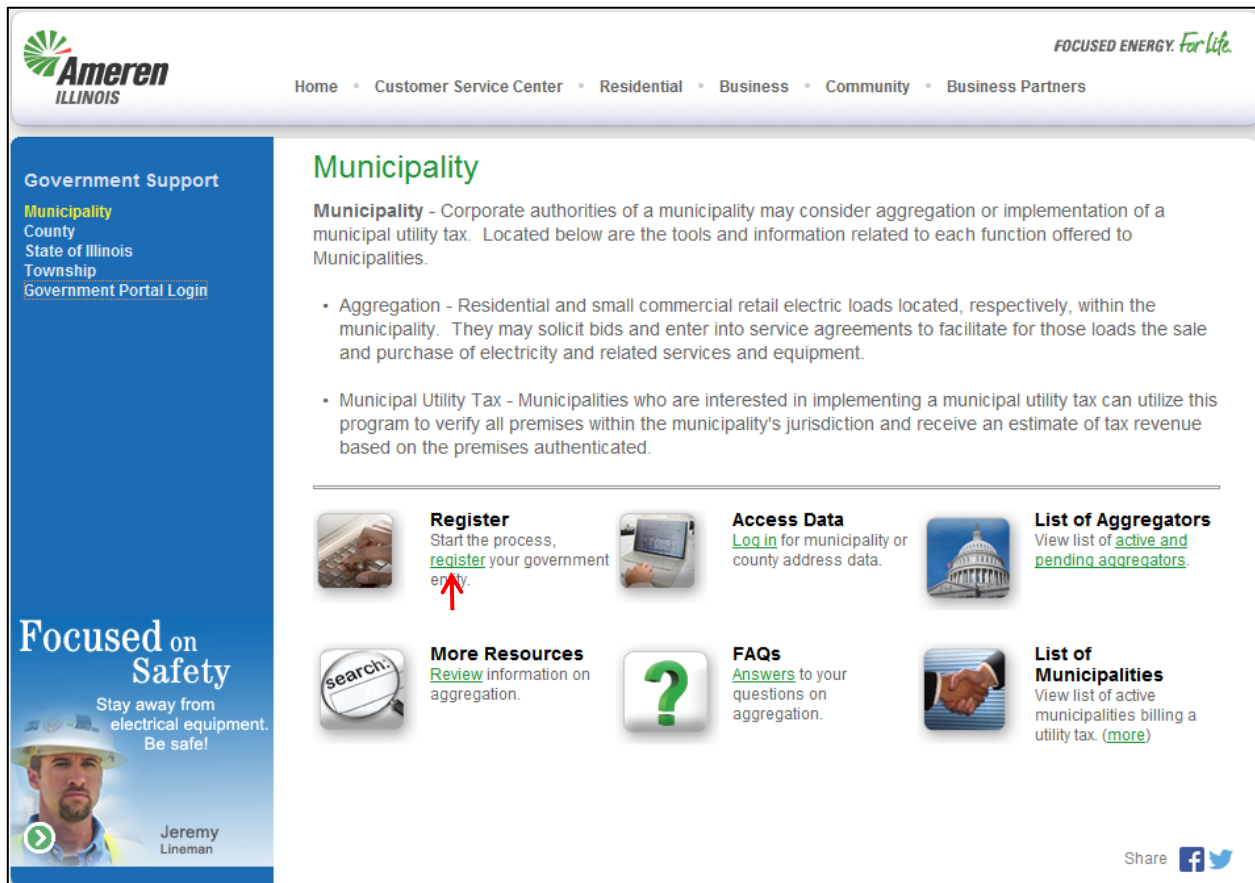
Share  

Registration & Log In Guide Government Portal

Registration

To begin registration for access to the Government Portal and the ability to complete a premises authentication, add Government Aggregation or Municipal Utility Tax (Municipalities only), the Government Entity must register.

To begin, select "Register". (For the sake of the training material we are using the Government Type Municipality)



The screenshot shows the Ameren Illinois Government Portal. The header includes the Ameren logo and the tagline "FOCUSED ENERGY. For Life." along with navigation links: Home, Customer Service Center, Residential, Business, Community, and Business Partners. The main content area is titled "Municipality" and provides information about municipal utility taxes and aggregation. A sidebar on the left lists "Government Support" options: Municipality, County, State of Illinois, Township, and Government Portal Login. A "Focused on Safety" banner features a photo of a lineman, Jeremy, with the text "Stay away from electrical equipment. Be safe!". The main content area includes a "Register" button with a red arrow pointing to it, "Access Data" (Log in for municipality or county address data), "List of Aggregators" (View list of active and pending aggregators), "More Resources" (Review information on aggregation), "FAQs" (Answers to your questions on aggregation), and "List of Municipalities" (View list of active municipalities billing a utility tax. (more)). A "Share" button with Facebook and Twitter icons is at the bottom right.



Registration & Log In Guide Government Portal

A new web window will open to begin the registration. After reading the instructions, select "Continue".

Ameren ILLINOIS Government Portal Registration [Close this window](#)
FOCUSED ENERGY. *For Life.*

Instructions | Government Entity Info | Site Administrator | Acknowledgements And Disclosures | Submit

This Registration applies to the Illinois Department of Revenue and to municipalities, township boards, and county boards (singularly, a "Government Entity" or "GE") located in the Ameren Illinois Company ("Ameren Illinois" or "Company") service territory and seeking to access Ameren Illinois' Government Portal to receive and transmit data. To initiate the Government Entity services offered by Ameren Illinois, please complete the field(s) in the subsequent windows.

This Registration must be completed and verified by an individual with the authority to act on behalf of the GE and, once complete, the terms of this Registration shall be binding on said GE.

Submittal of this Registration shall constitute an official request for information, which is and shall be subject to certain limitations, including but not limited to those contained in Section 16-122 of the Public Utilities Act and Sections 2HH and 2FFF of the Consumer Fraud and Deceptive Business Practices Act. Ameren Illinois recommends the GE require the execution of Non-Disclosure Agreements with any outside parties assisting with Government Aggregation or municipal utility tax processes and that may have access to customer-specific information.

After submitting a completed Registration, Ameren Illinois will review the submission and confirm approval with the GE.

[Continue](#)

Enter the Government Entity Name and select the Government Type. Once this information is provided the appropriate fields will display.

Ameren ILLINOIS Government Portal Registration [Close this window](#)
FOCUSED ENERGY. *For Life.*

Instructions | **Government Entity Info** | Site Administrator | Acknowledgements And Disclosures | Submit

Government Entity Name: *


Government Type: *

- Please select...
- Please select...
- Municipality
- County
- Township
- Department of Revenue



Registration & Log In Guide Government Portal

Fill out all required fields (indicated with an asterisk) and select “Continue”. Provide as much information as possible during initial registration, to eliminate the need for any additional follow-up work in the future.



Government Portal Registration

[Close this window](#)
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Instructions

Government Entity Info

Site Administrator

Acknowledgements And Disclosures

Submit

Government Entity Name: *

Government Type: *

Mailing Address

Address: *

Line 2:

Line 3:

City: *

State: * ZIP Code: * -

Phone Number: * ext:

Fax Number: ext:

Federal Tax Id:

County(ies): Click a county to move it from one list to the other:

Choices

109: Adams

093: Alexander

155: Bond

111: Brown

Selected



Registration & Log In Guide Government Portal

The next tab, "Site Administrator", is for primary contact information. The Site Administrator information **MUST** be a government employee or official with authority to act on behalf of the municipality, township, or county (not consultants or non-administrative agents). Complete the required fields, indicated with an asterisk, and select "Continue".


The screenshot shows the "Government Portal Registration" form with the "Site Administrator" tab selected. The form includes a header with the Ameren logo and a "Close this window" link. Below the header is a navigation bar with tabs: "Instructions", "Government Entity Info", "Site Administrator", "Acknowledgements And Disclosures", and "Submit". A grey box contains instructions: "The primary contact must be a government employee or official with authority to act on behalf of the GE. Your email address will be your login ID for the Government Portal, and must be unique for the portal. Don't use a shared or 'mailing list' email address!". The form fields are: "Email Address:*" (text box), "Confirm Email Address:*" (text box), "First Name:*" (text box), "Last Name:*" (text box), "Relationship to the GE: Employee" (radio button), "Employer:*" (text box), "Title:" (text box), "Address" (section header), "Address:*" (text box), "Line 2:" (text box), "Line 3:" (text box), "City:*" (text box), "State:*" (dropdown menu showing "IL"), "ZIP Code:*" (text box showing "11111"), "Phone Number:*" (text box), "ext:" (text box), "Cell Phone Number:" (text box), and a "Continue" button. A red arrow points to the "Continue" button.

Note: The email address entered here will be the future login email address. **Do not use a distribution list email address.**

Registration & Log In Guide

Government Portal

The next window includes the Acknowledgement & Disclosures and the Non-Disclosure Agreement pertaining to all services offered based on the Government Type originally selected. (Examples of this screen are shown below) The final illustration shows the “continue” button, which is selected after reading the language.



Government Portal Registration

[Close this window](#)
FOCUSED ENERGY. For Life.

Instructions
Government Entity Info
Site Administrator
Acknowledgements And Disclosures
Submit

Acknowledgements & Disclosures

Government Aggregator (GA)

To the extent required by law, Ameren Illinois will assist the GA throughout the aggregation process. Please be advised that Ameren Illinois is neutral as to the choice of supplier and is legally obligated to refrain from expressing any preferences between suppliers or supply options. The GA is encouraged to consult with the Illinois Power Agency (“IPA”) for assistance in purchasing commodity under an aggregation program.

Data and Timing

Ameren Illinois is obligated to provide certain lists, as described herein and in Ameren Illinois’ tariffs, and to transmit them to the GA. Upon completion of the GA Registration and Non-Disclosure Agreement (“NDA”), Government Aggregators will be provided access to obtain said lists by using this Portal.

Ameren Illinois will provide these lists in “as-is condition,” based upon the most currently available data and without warranty as to the accuracy of the information. Please be advised that persons and businesses can, and often do move locations; new premises and services may be added or removed; and premises may change ownership at any time. Accordingly, information presented on these lists is subject to change, and it is the responsibility of the GA to access updated lists with regular frequency in an attempt to ensure and maintain the accuracy of the information contained thereon.

Premises Authentication – Government Aggregator (GA)

Each GA is required to verify the premises within its jurisdiction to ensure privacy of customer-specific information and compliance with Section 1-92 of the IPA Act prior to receiving detailed customer data. To complete this task, Ameren Illinois will provide to the GA a list of the premises currently coded in Ameren Illinois’ system as located within the GA’s jurisdiction, as defined below. By submitting a verified, authenticated premises list, the GA represents that such list contains an accurate representation of premises to the best of the GA’s knowledge, information and belief. Ameren Illinois is not liable for the GA’s failure to identify with accuracy the premises in its jurisdiction.

GAs that are municipalities are accountable for the premises within their incorporated jurisdictions.

GAs that are county boards are accountable for premises within their unincorporated jurisdictions and outside of other incorporated areas.

GAs that are townships are accountable for premises located within the township boundaries, as defined by its governing commissioners.

Aggregation Boundaries vs. Taxation Boundaries

To avoid complications, the GA should make sure the aggregation boundaries submitted to the Company match the boundaries it submits as part of any applicable taxation program. To the extent information is inconsistent between information provided during any authentication process and previous submittals, either related to aggregation or taxation, the Company reserves the right to use the most current information provided. Any adjustments to premises made by the GA are done by the Company on a prospective basis with the GA’s knowledge, consent and understanding that any such changes may affect the collection and/or remission of taxes going forward. Ameren Illinois is not liable for any discrepancies that may exist between customer taxation designations and customer aggregation designations and is not liable for any tax implications and/or related loss(es) of revenue resulting from the GA’s use of the Portal.

Government Entity (GE) Municipal Utility Tax

To the extent required by law, Ameren Illinois will assist the GE throughout the municipal utility tax process. As provided by law, the Company will make an additional charge to its customers receiving service in municipalities imposing the tax authorized by Section 8-11-2 of the Illinois Municipal Code. Said additional charge will be separately shown on each such customer’s bill and designated as a “Municipal Charge” or by a similar description.

Prior to commencing a municipal utility tax, the GE shall first authenticate all premises within their jurisdiction and provide Ameren Illinois with a certified ordinance enabling the municipal utility tax. Ameren Illinois must update the appropriate tariffs and its billing systems to implement the municipal utility tax, which may result in a reasonable delay in tax implementation.

Data and Timing

To the extent required by law, Ameren Illinois is obligated to provide certain lists, as described herein, and to transmit said lists to the GE. Upon completion of the GE Registration and affirmation that they have reviewed, understand and agree with the NDA, the GE will be provided access to obtain a premises list by using this Portal.

Ameren Illinois will provide lists in “as-is condition,” based upon the most currently available data and without warranty as to the accuracy of the information. Please be advised that persons and businesses can, and often do move locations; new premises and services may be added or removed; and premises may change ownership at any time. Accordingly, information presented on these lists is subject to change, and it is the responsibility of the GE to access updated lists with regular frequency in an attempt to ensure and maintain the accuracy of the information contained thereon.

NON-DISCLOSURE AGREEMENT

WHEREAS, Ameren Illinois is in possession of certain Confidential Information (as defined herein) relating to Ameren Illinois’ business operations, Ameren Illinois’ customers and/or the services provided by Ameren Illinois;

WHEREAS, Recipient, including its officers, agents, consultants or others acting on its behalf (collectively “Recipient”) has requested from Ameren Illinois certain Confidential Information for the purpose of completing a lawful objective or function; and

WHEREAS, Ameren Illinois has agreed, subject to the terms of this Agreement and to the extent required or permitted by Illinois law, to the disclosure of such Confidential Information to Recipient; and

WHEREAS, Ameren Illinois desires to have all such Confidential Information handled by Recipient on a confidential and need-to-know basis, subject to the terms of this Agreement; and

NOW THEREFORE, in consideration of the execution of this Agreement, and other good and valuable consideration, and the covenants made herein, the Parties agree that the disclosure of such Confidential Information by Ameren Illinois to Recipient is subject to the following terms and conditions:

1. Confidential Information Defined. Confidential Information includes non-public information from or about Ameren Illinois or its affiliates, customers or business partners, including but not limited to customer-specific information, or other information that may, by operation of law or in accordance with best practices, be subject to heightened protections or sensitivities. Under this Agreement, all information disclosed by Ameren Illinois whether provided in oral, written, visual, electronic or other form is presumed to be Confidential Information unless it falls within one of the exclusions of Section 3. Confidential Information as used herein also includes information supplied by Ameren Illinois to Recipient prior to the execution of this Agreement, and such Confidential Information shall be considered in the same manner and be subject to the same treatment as the Confidential Information made available after the execution of this Agreement.

2. Exclusions from Definition. Confidential Information as used herein does not include any information that (i) is already known to the Recipient at the time it is disclosed to the Recipient, provided that such prior knowledge can be substantiated by written records and documents or (ii) is or has become generally known to the public through no wrongful act of the Recipient, (iii) information permitted to be disclosed by consent or authority of a customer or customers, or

11. No Waiver; Amendment; Exclusive Agreement. No failure or delay by either of the Parties in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall any single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any other right, power or privilege hereunder. This Agreement shall not be modified, supplemented or amended except by a writing signed by both Parties hereto. This Agreement represents the exclusive agreement between the Parties in connection with the subject matter hereof.

12. Applicability to Affiliates. Any Confidential Information disclosed by an affiliated company of Ameren Illinois which would otherwise constitute Confidential Information hereunder if disclosed by Ameren Illinois, shall be deemed to constitute Confidential Information under this Agreement, and the rights of Ameren Illinois under this Agreement may be enforced by any such affiliate as if such affiliate were also a Party to this Agreement.

13. APPLICABLE LAW; JURISDICTION; WAIVER OF JURY TRIAL THIS AGREEMENT SHALL BE GOVERNED BY ILLINOIS LAW, AND SHALL BE DEEMED TO HAVE BEEN EXECUTED AND PERFORMED IN THE STATE OF ILLINOIS.

14. Notices. All notices, demands and other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to be made or given when personally delivered or 3 business days after being mailed by registered or certified United States mail, postage prepaid, return receipt requested, or 1 business day after being sent by Federal Express or other recognized courier guaranteeing overnight delivery, to the Parties at the following respective addresses, or at such other address as a respective Party may designate from time to time pursuant to a notice duly given hereunder to the Ameren Illinois:


Continue



Registration & Log In Guide

Government Portal

The last window is the affirmation that you are the authorized contact for the Government Entity and review for the Non-Disclosure Agreement is complete. Select the check boxes and "Submit". If you choose, you can print and/or save a version of the registration data by selecting the link *before* you select "Submit".



Government Portal Registration

[Close this window](#)
FOCUSED ENERGY. For Life.

Instructions	Government Entity Info	Site Administrator	Acknowledgements And Disclosures	Submit
--------------	------------------------	--------------------	----------------------------------	--------

I understand that by default I will be the administrator for this program unless I assign another user as the Program Administrator.

Name: _____ Date: _____

* ☐ I affirm that I am the person who prepared this form, or that I have prepared and submitted this form as the duly authorized executor, guardian, authorized officer, or agent of such named person, and that I acknowledge that I have read and understood all of the questions in this form and that all of the information submitted in this form is true and correct to the best of my knowledge, and that all responses to the questions are full and complete, omitting no material information. I have reviewed, understand and agree with the Acknowledgements and Disclosures.


* ☐ I affirm that I have reviewed, understand and agree with the Non-Disclosure Agreement.

When you click the "Submit" button, this registration will be added to the Government Portal database with a "Pending" status, and will be reviewed by the Government Support Team. You will be notified via email of the approval status.

Please take a few moments to review entered data before submitting. You can click the "tabs" above to view the previous pages [click here for a print-friendly summary of your registration data](#). Please print the summary or export it to a PDF file, and retain a copy for your records.

Submit

A confirmation page explaining an email with further instructions will follow.



Government Portal Registration

[Close this window](#)
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Thank you for registering for the Government Portal.

An email has been sent to you for verification. Please follow instructions in the email to complete your registration. You cannot login and register for programs until verification of your email address is complete.



Registration & Log In Guide Government Portal Logging into the Government Portal

To gain access to the Government Portal there are two options, listed below:

1. Confirmation Email - After registration you will receive a confirmation email, which includes a temporary password and a link to the website.

has been provided access to the Government Portal.

Please select a program you wish to participate in and complete the required registration. You have been granted "All Programs" authorization.

You can log in with your email address _____ and the temporary password _____

Upon logging in you will be prompted to replace your temporary password.

THIS MESSAGE WAS SENT FROM THE AMEREN ILLINOIS GOVERNMENT PORTAL

Our website address is <https://stage.ameren.com/illinois/government-support/aggregation>

THANK YOU FOR USING THE PORTAL

If you have any questions, please email GovernmentSupportTeam@AmerenIllinois.com.

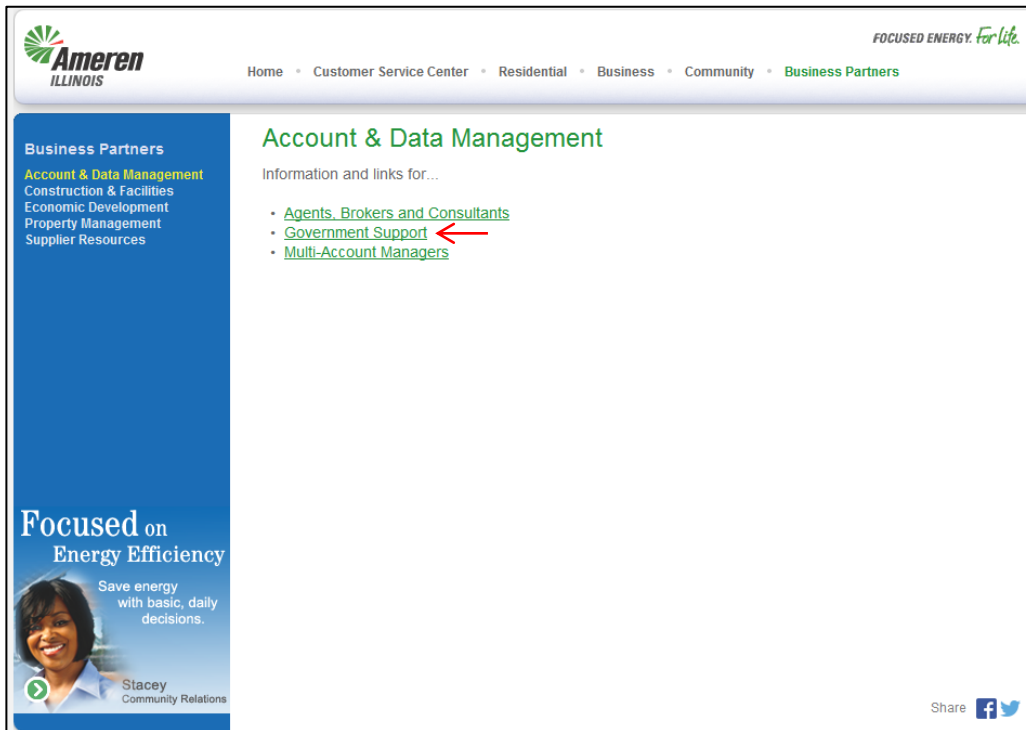
Ameren Illinois will never contact you by email asking you to validate your password. If you receive such a request, please notify us.

2. Go to the Ameren Illinois website at www.AmerenIllinois.com, hover (point) over the label named "Business Partners", and Select "Account & Data Management".

The screenshot shows the Ameren Illinois website. The top navigation bar includes links for Home, Customer Service Center, Residential, Business, Community, and Business Partners. A red arrow points to the Business Partners dropdown menu, which lists: Account & Data Management, Construction & Facilities, Economic Development, Property Management, and Supplier Resources. The left sidebar features a 'My Account' section with fields for UserID and Password, a 'Log In' button, and links for 'Forgot UserID or Password?', 'New user? Register', and 'Other Log Ins'. Below this is a 'Focused on Safety' banner with a photo of a lineman and the text 'Stay away from electrical equipment. Be safe!'. The main content area has a 'Dec. 17, 2014 Highlights' section with a link to 'Natural Gas Prices'. Below this are several service tiles: 'Outage Information', 'Infrastructure Improvements', 'Construction Request', 'Supply Choice', 'Renewables', and 'Energy Efficiency'. Each tile includes a brief description and a '(more)' link. The bottom right corner has a 'Share' button with Facebook and Twitter icons.

Registration & Log In Guide Government Portal

Select "Government Support" (2nd bulleted item)



Ameren ILLINOIS FOCUSED ENERGY. For life.

Home • Customer Service Center • Residential • Business • Community • **Business Partners**

Business Partners

- Account & Data Management
- Construction & Facilities
- Economic Development
- Property Management
- Supplier Resources

Account & Data Management



Information and links for...

- Agents, Brokers and Consultants
- Government Support**
- Multi-Account Managers

Focused on Energy Efficiency

Save energy with basic, daily decisions.

Stacey
Community Relations

Share  

Select "Government Portal Login" in the blue left navigation bar.



Ameren ILLINOIS FOCUSED ENERGY. For life.

Home • Customer Service Center • Residential • Business • Community • **Business Partners**

Government Support

- Municipality
- County
- State of Illinois
- Township
- Government Portal Login**

Government Support

Municipality
Corporate authorities of a municipality may consider aggregation or consider the implementation of a municipal utility tax. [\(more\)](#)

County
Corporate authorities of a county board may aggregate residential and small commercial retail electric loads located within the county. [\(more\)](#)

State of Illinois
Government authorities whose responsibilities include reporting eligible State tax exemptions. [\(more\)](#)

Township
Corporate authorities of a township board may aggregate residential and small commercial electric loads located, respectively, within the township. [\(more\)](#)

Focused on Communities

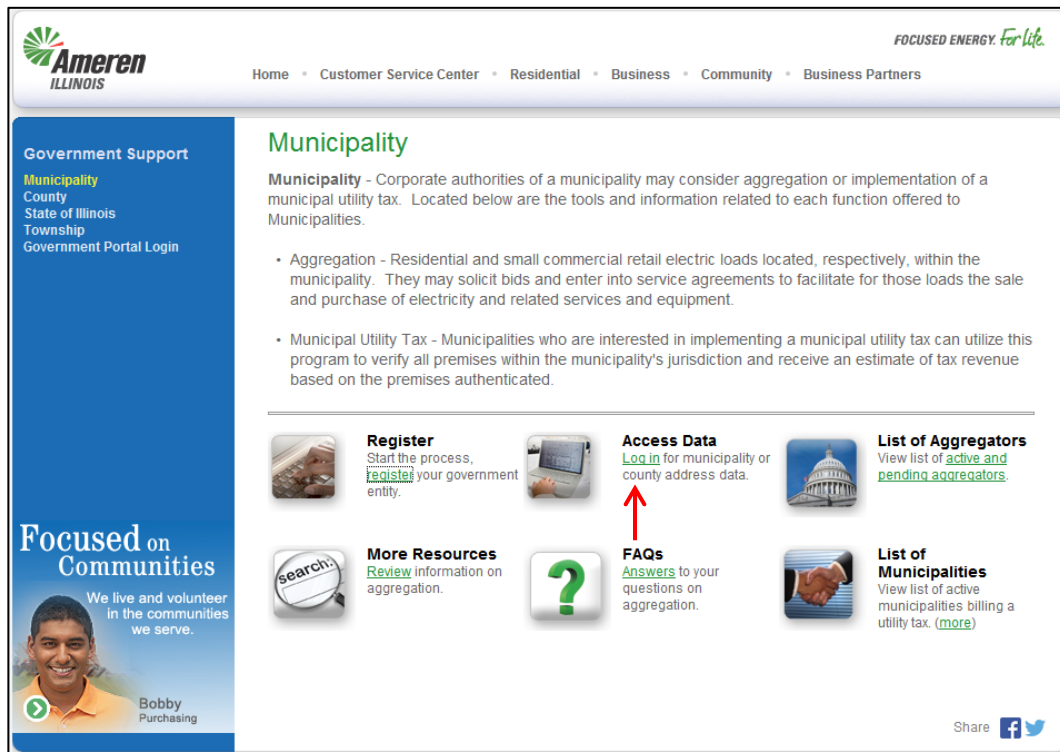
We live and volunteer in the communities we serve.

Bobby
Purchasing

Share  

Registration & Log In Guide Government Portal

You can also select a Government Type, then Select Login under “Access Data”. (Example below is from the Municipality page)



Government Support

- Municipality
- County
- State of Illinois
- Township
- Government Portal Login

Municipality

Municipality - Corporate authorities of a municipality may consider aggregation or implementation of a municipal utility tax. Located below are the tools and information related to each function offered to Municipalities.

- Aggregation - Residential and small commercial retail electric loads located, respectively, within the municipality. They may solicit bids and enter into service agreements to facilitate for those loads the sale and purchase of electricity and related services and equipment.
- Municipal Utility Tax - Municipalities who are interested in implementing a municipal utility tax can utilize this program to verify all premises within the municipality's jurisdiction and receive an estimate of tax revenue based on the premises authenticated.

Register
Start the process, [register](#) your government entity.

Access Data
[Log in](#) for municipality or county address data.

List of Aggregators
View list of [active and pending aggregators](#).

More Resources
[Review](#) information on aggregation.

FAQs
[Answers](#) to your questions on aggregation.

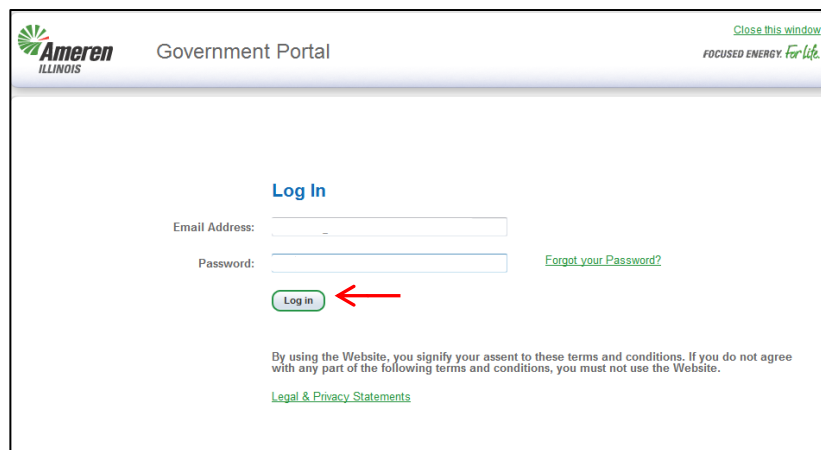
List of Municipalities
View list of active municipalities billing a utility tax. ([more](#))

Focused on Communities
We live and volunteer in the communities we serve.

Bobby Purchasing

Share [f](#) [t](#)

A web window will open to allow you to log in using your email address and temporary password (first time users) or permanent password (returning users). Select “Log-In”.



Government Portal

[Close this window](#)

Log In

Email Address:

Password: [Forgot your Password?](#)

[Log in](#)

By using the Website, you signify your assent to these terms and conditions. If you do not agree with any part of the following terms and conditions, you must not use the Website.

[Legal & Privacy Statements](#)



Registration & Log In Guide Government Portal

For a first time user, after successful log in, the user is directed to the “User Profile” window to complete your user profile by setting a permanent password and a secret question/answer for security purposes. Please pay close attention to the rules provided when creating a password.

Ameren ILLINOIS Government Portal Log Out *FOCUSED ENERGY. For Life.*

Welcome! Please supply the following data to complete your registration...

Your First Name: *
Your Last Name: *
Employer: *
Title:

Address

Address: * 123 Any Street Dr
Line 2:
Line 3:
City: * Any City
State: * IL ZIP Code: * 11111 -

Phone Number: * (999) 999-9999 ext:
Cell Phone Number:

Create Password

Password: *
Confirm Password: *

Secret Question : Street of your childhood home Answer: *

Passwords...

- Must be between 6-14 characters long
- Must include a number and a letter
- Must not contain spaces, hyphens or special characters
- Must not contain repeating characters (e.g. "abba")

Submit

After completing the user profile, select “Submit”. The user is then directed to the Government Dashboard where Municipalities, Counties, and Townships begin to register for their specialized service(s).



Registration & Log In Guide Government Portal

Government Dashboard

“Government Dashboard”, contains GE specific data that can be edited by the Government Site Administrator and where services are accessed or added. This window will list all services available based on the Government Type selected during initial registration.

Government Portal
Home • Core Services • Special Services • Users • Reports

Government Entity Info

Government Entity Name:
Government Type:
Federal Tax Id:
Government Status:
County(ies):

Mailing Address:
Phone Number:
Fax Number:

Statuses, Dates & Tax Areas

Premises Authentication
Cleanup Status:
Cleanup Requested:
Cleanup Completed:

Tax Exemption Review
Review Status:
Review Requested:
Review Completed:

Services Available

Electric Aggregation [View/Edit](#)
Electric Municipal Tax [View/Edit](#)
Gas Municipal Tax [Add](#)

As a government entity you are eligible to enroll in any of the program(s) shown here. Enroll in one program at a time by pressing the corresponding button for the program and complete the enrollment steps.

Users

“Users”, will show the Government Site Administrator a list of authorized individuals and the level of access given to each user. This window also provides the administrator the ability to see all users, authorized and not authorized, by selecting the check box.

Government Portal
Home • Core Services • Special Services • Users • Reports

Users

Show "Not Authorized" users?: ☐ Show mailing addresses?: ☐ Export to: [PDF](#) | [Excel](#)

Name	Registration Completed	Email Address	Program	Role	Government Relationship	Employer	Title
Test, Ameren	3/24/2014		All Programs	Government Administrator	Employee	Ameren Test Government	

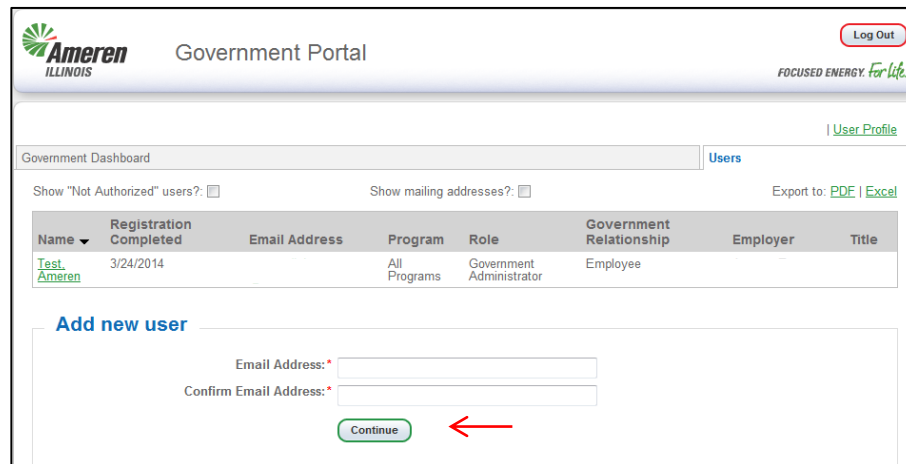
Add new user

Email Address: *
Confirm Email Address: *
[Continue](#)

Registration & Log In Guide Government Portal

Add Users

To add users, simply add their email address and select “Continue”.



Government Portal

Log Out

FOCUS ENERGY For Life

Government Dashboard Users

Show "Not Authorized" users?: ☐ Show mailing addresses?: ☐ Export to: PDF | Excel

Name	Registration Completed	Email Address	Program	Role	Government Relationship	Employer	Title
Test Ameren	3/24/2014		All Programs	Government Administrator	Employee		

Add new user

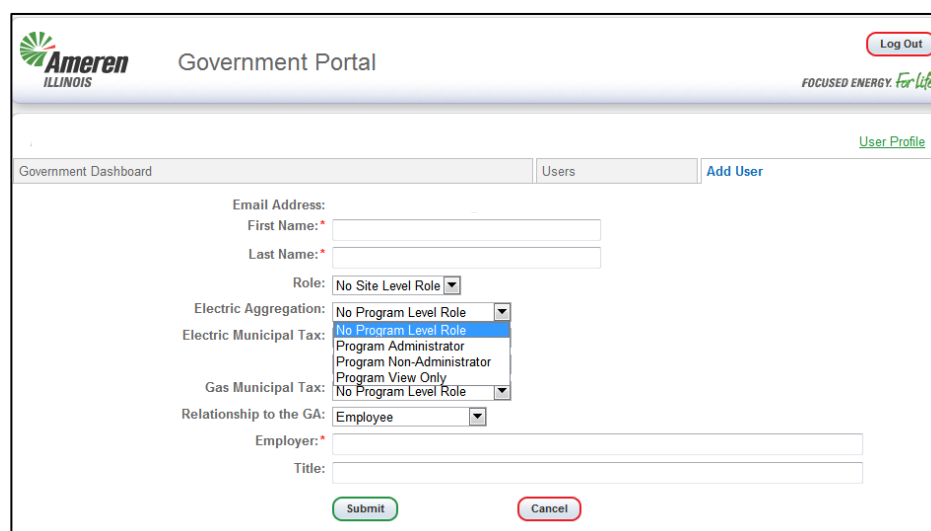
Email Address: *

Confirm Email Address: *

Continue

The GE Administrator will receive the window below and will need to complete the required fields, indicated with an asterisk, select the Role, access rights for each service, and the Relationship to the GE. Select “Submit”. The user will receive an email advising that they have been granted access to the Government Support Portal and their temporary password.

(A detailed description for access rights is provided on pages 1 or 33)



Government Portal

Log Out

FOCUS ENERGY For Life

Government Dashboard Users Add User

Email Address:

First Name: *

Last Name: *

Role: No Site Level Role

Electric Aggregation: No Program Level Role

Electric Municipal Tax: No Program Level Role

Gas Municipal Tax: No Program Level Role

Relationship to the GA: Employee

Employer: *

Title:

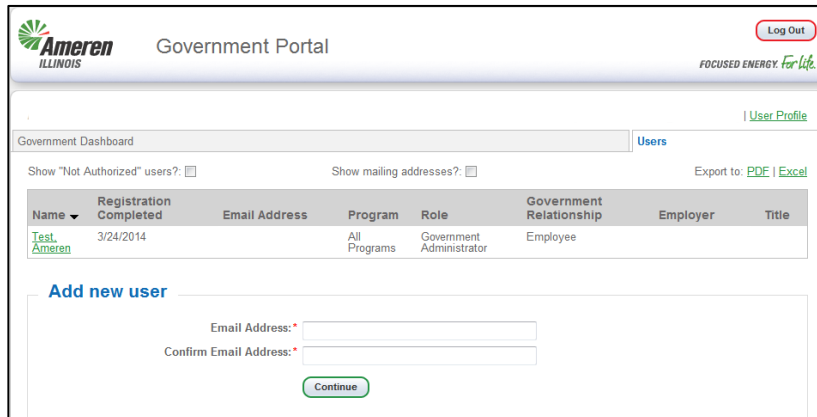
Submit Cancel

Note: Users, who have already registered, are notified immediately once the GE Administrator enters their email address. The GE Administrator will only need to fill out the role, service access rights, and relationship for those users. We are only able to release information to consultants if they have access to the portal.

Registration & Log In Guide Government Portal

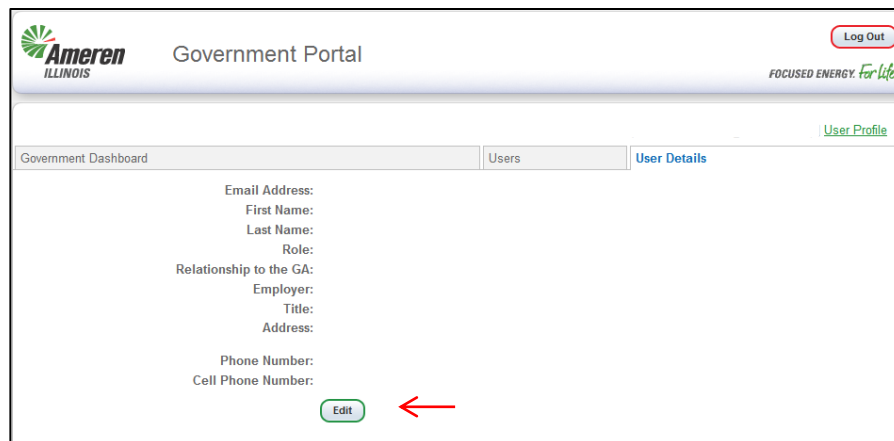
Remove Users

The “Users” tab is also where the GE Site Administrator or GE Program Administrator can remove access for users. To remove access, the GE administrator needs to select the name/link of the non-admin user.



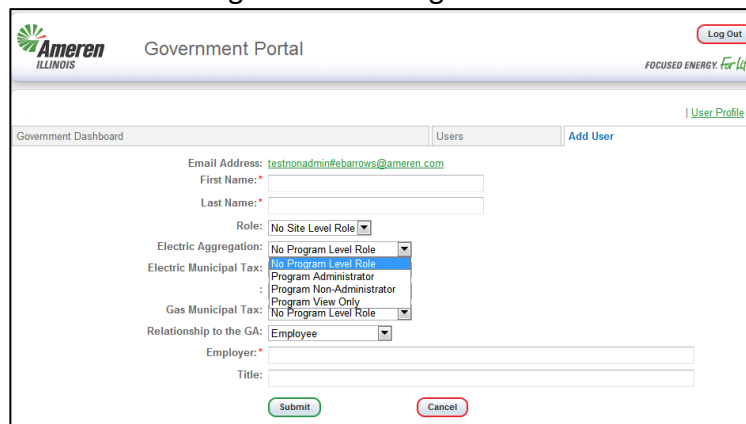
The screenshot shows the Government Portal interface. At the top, there's a header with the Ameren logo and 'Government Portal'. Below the header, there's a navigation bar with 'Government Dashboard' and 'Users'. The 'Users' tab is selected. Below the navigation bar, there's a table with columns: Name, Registration Completed, Email Address, Program, Role, Government Relationship, Employer, and Title. The table contains one user: 'Test Ameren' with registration completed on 3/24/2014, email address 'Test.Ameren@ameren.com', role 'All Programs', and government relationship 'Employee'. Below the table, there's a section titled 'Add new user' with fields for 'Email Address' and 'Confirm Email Address', and a 'Continue' button.

Select the “Edit” button.



The screenshot shows the Government Portal interface. At the top, there's a header with the Ameren logo and 'Government Portal'. Below the header, there's a navigation bar with 'Government Dashboard', 'Users', and 'User Details'. The 'User Details' tab is selected. Below the navigation bar, there's a form with fields for 'Email Address', 'First Name', 'Last Name', 'Role', 'Relationship to the GA', 'Employer', 'Title', 'Address', 'Phone Number', and 'Cell Phone Number'. At the bottom of the form, there's an 'Edit' button, which is highlighted by a red arrow.

In the same window, the Role field becomes active. The GE administrator should select the drop down for Role and change it to “No Program Level Role” and select “Submit”.



The screenshot shows the Government Portal interface. At the top, there's a header with the Ameren logo and 'Government Portal'. Below the header, there's a navigation bar with 'Government Dashboard', 'Users', and 'Add User'. The 'Add User' tab is selected. Below the navigation bar, there's a form with fields for 'Email Address', 'First Name', 'Last Name', 'Role', 'Electric Aggregation', 'Electric Municipal Tax', 'Gas Municipal Tax', 'Relationship to the GA', 'Employer', and 'Title'. The 'Role' dropdown menu is open, showing options: 'No Site Level Role', 'No Program Level Role', 'Program Administrator', 'Program Non-Administrator', 'Program View Only', and 'No Program Level Role'. The 'No Program Level Role' option is selected. At the bottom of the form, there's a 'Submit' button and a 'Cancel' button.

The user’s whose access was changed will receive an email advising that authorization was updated to No Program Level Role.



Registration & Log In Guide Government Portal

User Profile

To view the “User Profile”, select the link located under the “Log Out” button.

Ameren ILLINOIS Government Portal FOCUSED ENERGY For life

[Log Out](#)

[User Profile](#)

Government Dashboard Users

Site Admin: [Edit](#)

Government Entity Info

Government Entity Name: Mailing Address:
Government Type: Phone Number:
Federal Tax ID: Fax Number:
County(ies):

Statuses, Dates & Tax Areas

Premise Authentication Status: Premise Authentication Not Started
Premise Authentication Requested: Municipal Electric Tax:
Premise Authentication Completed: Municipal Gas Tax:
Documentation Folder URL: Tax Area(s):
Operating Center(s):

Services Available

Electric Aggregation [Add](#) Not Available
Electric Municipal Tax [Add](#) Not Available
Gas Municipal Tax [Add](#) Not Available

Program Administrator

As a government entity you are eligible to enroll in any of the program shown here. Enroll in one program at a time by pressing the corresponding button for the program and complete the enrollment steps.

This allows the user currently signed into the Government Support Portal to make corrections to their registration information, secret question & answer, and/or password.

Ameren ILLINOIS Government Portal FOCUSED ENERGY For life

[Log Out](#)

[User Profile](#)

Ameren Illinois Users Governments Governments by Division Governments by Program Division Premise Authentication Audit Trail [User Profile](#)

Email Address: gamember@ameren.com

Use this section only if you want to change your password:

Current Password:
New Password:
Confirm New Password:

Passwords...

- Must be between 6-14 characters long
- Must include a number and a letter
- Must not contain spaces, hyphens or special characters
- Must not contain repeating characters (e.g. "abba")

Use this section only if you want to change your password recovery secret question/answer:

New Secret Question:
Answer:

First Name:
Last Name:
Employer:
Title:

Address

Address:
Line 2:
Line 3:
City:
State: ZIP Code:

Phone Number: ext:
Cell Phone Number:

[Submit](#)



Registration & Log In Guide

Government Portal

Electric Aggregation

For those Government Entities looking to pursue Electric Aggregation, follow the process defined below to begin registration. Select “Add” next to Electric Aggregation.

Government Portal
Home • Core Services • Users

Government Entity Info

Government Entity Name:
Government Type: Municipality
Federal Tax Id: 111111111
Government Status: Requested
County(ies):

Mailing Address: 123 Any St
Any City, IL 11111
Phone Number: (111) 111-1111
Fax Number:

Statuses, Dates & Tax Areas

Premise Authentication
Cleanup Status: Not Started
Cleanup Requested:
Cleanup Completed:

Municipal Electric Tax:
Municipal Gas Tax:
Tax Area(s):
Division(s):

Services Available

Electric Aggregation	<input type="button" value="Add"/>	Not Available
Electric Municipal Tax	<input type="button" value="Add"/>	Not Available
Gas Municipal Tax	<input type="button" value="Add"/>	Not Available

As a government entity you are eligible to enroll in any of the program (s) shown here. Enroll in one program at a time by pressing the corresponding button for the program and complete the enrollment steps.

The next window presented is the Instructions page, before selecting “Continue” be sure to read the instructions as it provides information pertaining to the service you are requesting to add.

Government Portal
Home • Core Services • Users

Instructions

This Registration and any requests for information processed pursuant thereto is applicable to the transmittal of data to corporate authorities of municipalities, township boards, and county boards of counties (hereinafter, "Government Aggregator" or "GA") located in Ameren Illinois Company d/b/a Ameren Illinois (hereinafter, "Ameren Illinois" or "Company") service territory operating an electric aggregation program in accordance with Section 1-52 of the Illinois Power Agency Act ("IPA Act") (20 ILCS 3855). For the purposes of this Registration, the GA shall include authorized employees and agents of municipal, township, and county governments. To initiate access to the Government Aggregation services offered by Ameren Illinois, please complete the field(s) below. GAs entering into an intergovernmental agreement to aggregate residential and small commercial retail electric load will be required to submit this Registration by each respective GA.

To the extent certain information requested is not yet known or available, please leave the field blank until the information is known. The GA will need to update the Registration via the Government Portal when the information becomes known or available. If the GA is just beginning the process and does not yet require customer account numbers, the Company requires, at a minimum, the contact information for the GA.

The Registration must be completed, submitted and accepted by the Company prior to Ameren Illinois providing any customer-specific information to the GA. This Registration must be completed and verified by an individual with the authority to act on behalf of the GA and, once complete, the terms of this Registration shall be binding on said GA. In addition to this Registration, a copy of the ordinance and/or referendum and certified results are also required to be provided by the GA prior to the GA receiving customer-specific data.

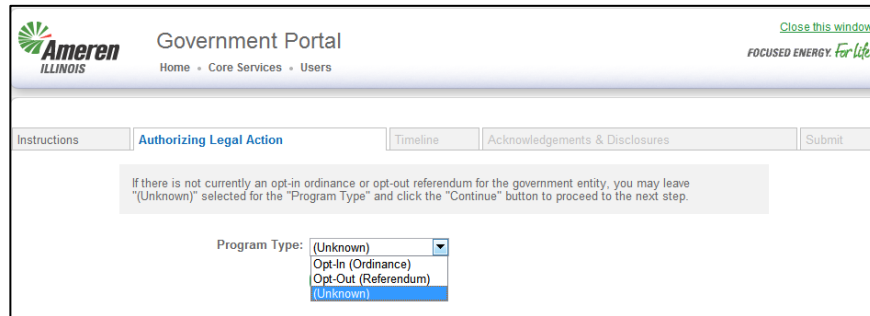
Submission of this Registration shall constitute an official request for information, which is and shall be subject to certain limitations, including but not limited to those contained in Section 16-122 of the Public Utilities Act and Section 29H of the Consumer Fraud and Deceptive Business Practices Act. Ameren Illinois recommends the GA require the execution of Non-Disclosure Agreements with any outside parties assisting with Government Aggregation or the municipal utility tax processes and that may have access to customer-specific information.

After submitting a completed Registration, Ameren Illinois will review the submission and confirm approval with the GA for Electric Aggregation.

Registration & Log In Guide

Government Portal

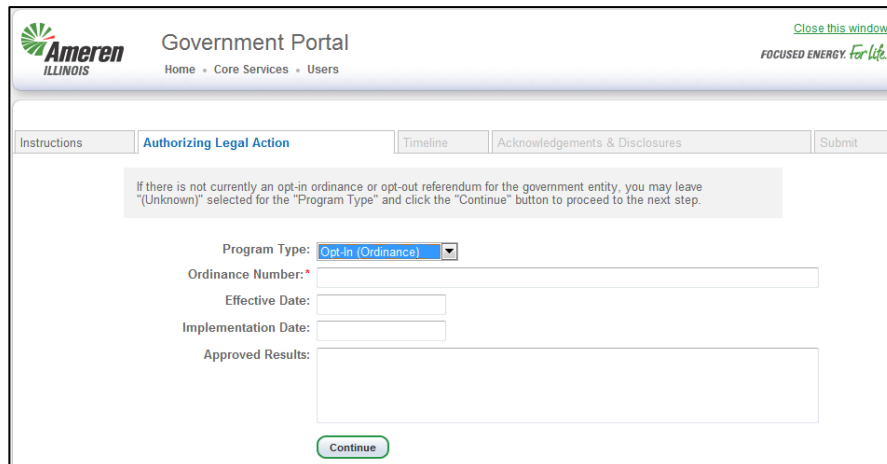
The next window will need to know the type of Aggregation Program being utilized by the Government Entity. If the user is unsure of the Program Type, leave the field as Unknown and select “Continue”.



The screenshot shows the 'Government Portal' header with the Ameren ILLINOIS logo and navigation links: Home, Core Services, Users. A 'Close this window' link is in the top right. Below the header is a progress bar with five steps: Instructions, Authorizing Legal Action (active), Timeline, Acknowledgements & Disclosures, and Submit. A message box states: 'If there is not currently an opt-in ordinance or opt-out referendum for the government entity, you may leave "(Unknown)" selected for the "Program Type" and click the "Continue" button to proceed to the next step.' The 'Program Type' dropdown menu is open, showing options: (Unknown), Opt-In (Ordinance), Opt-Out (Referendum), and (Unknown) (highlighted).

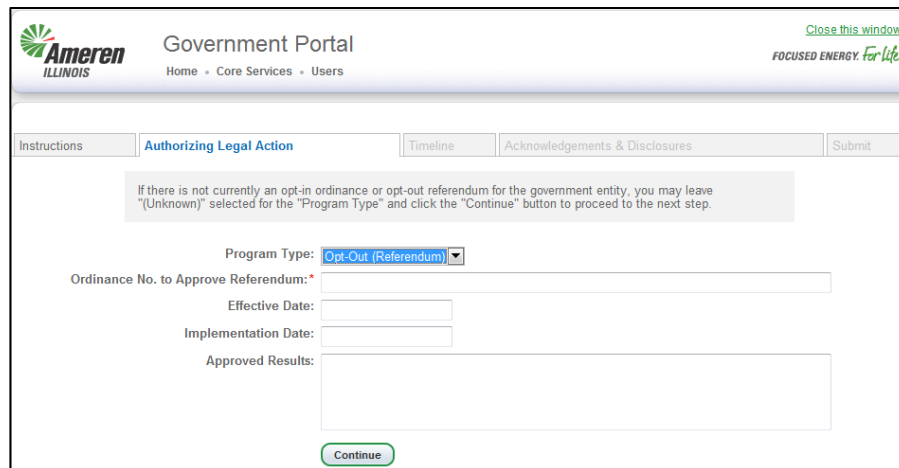
If a Program Type is selected the user will see one of two screens shown below.

For Opt-In: Enter the ordinance number that approved the program and other information if available. Select “Continue”.



The screenshot shows the same 'Government Portal' header and progress bar. The 'Program Type' dropdown is now set to 'Opt-In (Ordinance)'. Below the message box, there are four input fields: 'Ordinance Number:' (with a red asterisk), 'Effective Date:', 'Implementation Date:', and 'Approved Results:' (a larger text area). A green 'Continue' button is at the bottom.

For Opt-Out: Enter the ordinance number that approved the Referendum and other information if available. Select “Continue”.




The screenshot shows the same 'Government Portal' header and progress bar. The 'Program Type' dropdown is now set to 'Opt-Out (Referendum)'. Below the message box, there are four input fields: 'Ordinance No. to Approve Referendum:' (with a red asterisk), 'Effective Date:', 'Implementation Date:', and 'Approved Results:' (a larger text area). A green 'Continue' button is at the bottom.



Registration & Log In Guide Government Portal

The following window is not required; however we strongly recommend that you provide as much information as possible during initial registration, to eliminate the need for follow-up work. Select "Continue".



Government Portal

Home • Core Services • Users

[Close this window](#)
FOCUSED ENERGY. For Life.

Instructions | Authorizing Legal Action | **Timeline** | Acknowledgements & Disclosures | Submit

Timeline information is not a requirement during registration.

However, we strongly recommend that you provide as much information as possible during initial registration, to eliminate the need for additional follow-up in the future.

Planned educational forum (dates & locations):

Planned public hearings (dates & locations):

Planned dates of communications to customers:

Planned dates to request premise list:

Planned dates to request customer list:


Planned date / date range for enrollments:

Continue



Registration & Log In Guide Government Portal

The Acknowledgement & Disclosures window provides many details to the requirements, processes, and timing of aggregation. (Below are samples of the acknowledgements and disclosures)



Government Portal

Home • Core Services • Users

Close this window

FOCUSED ENERGY. For life.

Instructions | Authorizing Legal Action | Timeline | **Acknowledgements & Disclosures** | Submit

To the extent required by law, Ameren Illinois will assist the GA throughout the aggregation process. Please be advised that Ameren Illinois is neutral as to the choice of supplier and is legally obligated to refrain from expressing any preferences between suppliers or supply choices. The GA is encouraged to consult with the Illinois Power Agency ("IPA") for assistance in purchasing commodity under an aggregation program.

Data and Timing

Ameren Illinois is obligated to provide certain lists, as described herein and in Ameren Illinois' tariffs, and to transmit them to the GA. Upon completion of the GA Registration and Non-Disclosure Agreement ("NDA"), Government Aggregators will be provided access to obtain said lists by using this Portal.

Ameren Illinois will provide these lists in "as-is condition," based upon the most currently available data and without warranty as to the accuracy of the information. Please be advised that persons and businesses can, and often do move locations; new premises and services may be added or removed; and premises may change ownership at any time. Accordingly, information presented on these lists is subject to change, and it is the responsibility of the GA to access updated lists with regular frequency in an attempt to ensure and maintain the accuracy of the information contained thereon.

The lists provided shall include information on a service point basis. The list provided is limited to residential and non-residential customers with usage equal to or below 15,000kwh per year ("Customers"). Non-residential customers served under accounts with multiple distribution points that can be consolidated in excess of 15,000kwh will not be included.

Each GA shall be provided with premises, summary load, and detail customer lists in order for the GA to aggregate power and energy requirements within their jurisdiction.

Each GA shall also be provided a detailed customer list with customer-specific account numbers. The list of account numbers will include numbers for accounts or distribution points for Customers receiving supply service from the Company under all supply type services including: Basic Generation Service (BGS), Power Smart Pricing ("PSP"), Hourly Supply Service ("HSS"), Real Time Pricing ("RTP"), or Retail Electric Supply (RES). RES indicates Customers served by suppliers. *Please note, to the extent Customers already served by a supplier are subject to a contract term*

Franchise Impacts & Options

Some municipalities may have older franchise agreements that allowed for free service and certain municipal accounts associated with such free service may be impacted when switching to a supplier. Municipalities have three options when considering whether or not to switch those free service accounts:

1. Do nothing - with this option, any accounts previously receiving discounts or free electricity would be included with the aggregation and the discounts/free service would cease on the supply portion of the bill,
2. Choose to opt-out those accounts that receive discounts or free service and continue with current electric supply, or
3. Request Alternative Municipal Compensation - this option allows the municipality to enroll all municipal accounts with the supplier and receive an annual cash payment equal to the current value of that free service.

The municipalities are encouraged to coordinate with their consultants and/or selected suppliers concerning this issue.

Non-Disclosure and Customer Data Precautions

The information provided to any municipality, township board, or county board by the Company is and shall be subject to certain limitations, including but not limited to those contained in Section 16-122 of the Public Utilities Act and Section 2HH of the Consumer Fraud and Deceptive Business Practices Act. Ameren Illinois recommends the GA require the execution of NDAs with any outside parties assisting with the aggregation process and that may have access to customer-specific information.


This form and the transmittal of government aggregation-related data are also subject to the terms and conditions of Ameren Illinois' tariffs, as well as Ameren Illinois' policies and procedures and applicable rules and decisions of the Illinois Commerce Commission. This Registration Form is not confidential and the information provided herein is subject to disclosure at any time. This agreement is subject to change and the Company from time to time may request updated information from the GA.

Continue

Registration & Log In Guide

Government Portal

The Submit window includes affirmation of authorization for the Government Entity and the Non-Disclosure Agreement, both must be electronically agreed to before submission of the registration. Also provided is a “print friendly” summary option of your registration and Non-Disclosure Agreement, which you can print or save to your local computer. By selecting both check boxes you approve and confirm all information, select “Submit”. (Below are samples of the Non-Disclosure Agreement)


Government Portal
Home • Core Services • Users

Close this window
FOCUSED ENERGY. For Life.

Instructions | Authorizing Legal Action | Timeline | Acknowledgements & Disclosures | **Submit**

I understand that by default I will be the administrator for this program unless I assign another user as the Program Administrator.

Name: Training Document **Date:** Thursday December 11, 2014

☒ I affirm that I am the person who prepared this form, or that I have prepared and submitted this form as the duly authorized executor, guardian, authorized officer, or agent of such named person, and that I acknowledge that I have read and understood all of the questions in this form and that all of the information submitted in this form is true and correct to the best of my knowledge, and that all responses to the questions are full and complete, omitting no material information. I have reviewed, understand and agree with the Acknowledgements and Disclosures.

NON-DISCLOSURE AGREEMENT

WHEREAS, Ameren Illinois is in possession of certain Confidential Information (as defined herein) relating to Ameren Illinois' business operations, Ameren Illinois' customers and/or the services provided by Ameren Illinois;

WHEREAS, Recipient, including its officers, agents, consultants or others acting on its behalf (collectively "Recipient") has requested from Ameren Illinois certain Confidential Information for the purpose of completing a lawful objective or function; and

WHEREAS, Ameren Illinois has agreed, subject to the terms of this Agreement and to the extent required or permitted by Illinois law, to the disclosure of such Confidential Information to Recipient; and

WHEREAS, Ameren Illinois desires to have all such Confidential Information handled by Recipient on a confidential and need-to-know basis, subject to the terms of this Agreement; and

NOW THEREFORE, in consideration of the execution of this Agreement, and other good and valuable consideration, and the covenants made herein, the Parties agree that the disclosure of such Confidential Information by Ameren Illinois to Recipient is subject to the following terms and conditions:

1. Confidential Information Defined. Confidential Information includes non-public information from or about Ameren Illinois or its affiliates, customers or business partners, including but not limited to customer-specific information, or other information that may, by operation of law or in accordance with best practices, be subject to heightened protections or sensitivities. Under this Agreement, all information disclosed by Ameren Illinois whether provided in oral, written, visual, electronic or other form is presumed to be Confidential Information unless it falls within one of the exclusions of Section 3. Confidential Information as used herein also includes information supplied by Ameren Illinois to Recipient prior to the execution of this Agreement, and such Confidential Information shall be considered in the same manner and be subject to the same treatment as the Confidential Information made available after the execution of this Agreement.
2. Exclusions from Definition. Confidential Information as used herein does not include any information that (i) is already known to the Recipient at the time it is disclosed to the Recipient, provided that such prior knowledge can be substantiated by written records and documents or (ii) is or has become generally known to the public through no wrongful act of the Recipient, (iii) information permitted to be disclosed by consent or authority of a customer or customers, (iv) is obtained by the Recipient from a third party who has the right, to the best of the Recipient's knowledge, to disclose the information.

10. Term; Termination. Except as required by law, either of the Parties may terminate the exchange of Confidential Information under this Agreement at any time by written notice to the other Party specifically referencing this Agreement. In any event, however, the obligations of Recipient to maintain the confidentiality of the Confidential Information it has received under this Agreement shall continue after such termination. Termination of this agreement may result in the suspension of information listing services provided by Ameren Illinois.

11. No Waiver; Amendment; Exclusive Agreement. No failure or delay by either of the Parties in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall any single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any other right, power or privilege hereunder. This Agreement shall not be modified, supplemented or amended except by a writing signed by both Parties hereto. This Agreement represents the exclusive agreement between the Parties in connection with the subject matter hereof.

12. Applicability to Affiliates. Any Confidential Information disclosed by an affiliated company of Ameren Illinois which would otherwise constitute Confidential Information hereunder if disclosed by Ameren Illinois, shall be deemed to constitute Confidential Information under this Agreement, and the rights of Ameren Illinois under this Agreement may be enforced by any such affiliate as if such affiliate were also a Party to this Agreement.

13. APPLICABLE LAW; JURISDICTION; WAIVER OF JURY TRIAL. THIS AGREEMENT SHALL BE GOVERNED BY ILLINOIS LAW, AND SHALL BE DEEMED TO HAVE BEEN EXECUTED AND PERFORMED IN THE STATE OF ILLINOIS.

14. Notices. All notices, demands and other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to be made or given when personally delivered or 3 business days after being mailed by certified United States mail, postage prepaid, return receipt requested, or 1 business day after being sent by Federal Express or other recognized courier guaranteeing overnight delivery, to the Parties at the following respective addresses, or at such other address as a respective Party may designate from time to time pursuant to a notice duly given hereunder to the Ameren Illinois.


☒ I affirm that I have reviewed, understand and agree with the Non-Disclosure Agreement.

When you click the "Submit" button, this registration will be added to the Government Portal database with a "Pending" status, and will be reviewed by the Government Support Team ("GST"). You will be notified via email of the approval status.

Please take a few moments to review entered data before submitting. You can click the "tabs" above to view the previous pages or [click here for a print-friendly summary of your registration data](#). Please print the summary or export it to a PDF file, and retain a copy for your records.

Submit

After each registration the user will receive a confirmation screen offering another opportunity to open a printer-friendly version of the registration data.


Government Portal
Home • Core Services • Users

Log Out
FOCUSED ENERGY. For Life.

Government Dashboard | **Finished** | Downloads | Premise Authentication | Users

Thank you for registering for the Government Portal Electric Municipal Tax program.

Your registration has been added to the Government Portal database with a 'Requested' status, and will be reviewed by the Government Support Team. You will be notified via email of the approval status.

If you haven't done so already, please [click here for a print-friendly summary of your registration data](#). Please print the summary or export it to a PDF file, and retain a copy for your records.



Registration & Log In Guide Government Portal Electric or Gas Municipal Utility Tax

For those Government Entities looking to pursue Electric or Gas Municipal Utility Tax, follow the process defined below to begin registration. Select “Add” for the Service you want to register. To add both you must complete each service registration individually.

Government Portal
Home • Core Services • Users

Government Entity Info

Government Entity Name:
Government Type: Municipality
Federal Tax Id: 111111111
Government Status: Requested
County(ies):

Mailing Address: 123 Any St
Any City, IL 11111
Phone Number: (111) 111-1111
Fax Number:

Statuses, Dates & Tax Areas

Premise Authentication
Cleanup Status: Not Started
Cleanup Requested:
Cleanup Completed:

Municipal Electric Tax:
Municipal Gas Tax:
Tax Area(s):
Division(s):

Services Available

Service	Action	Status
Electric Aggregation	<input type="button" value="Add"/>	Not Available
Electric Municipal Tax	<input type="button" value="Add"/>	Not Available
Gas Municipal Tax	<input type="button" value="Add"/>	Not Available

As a government entity you are eligible to enroll in any of the program (s) shown here. Enroll in one program at a time by pressing the corresponding button for the program and complete the enrollment steps.

The next window presented is the Instructions page, before selecting “Continue” be sure to read the instructions as it provides information pertaining to the service you are requesting to add. For the sake of training, the samples below pertain to Electric Municipal Utility Tax. (Note: The Instructions and Acknowledgements & Disclosures verbiage for Gas Municipal Utility Tax is different.)

Government Portal
Home • Core Services • Users

Instructions

This Registration and any request for information transmitted pursuant thereto is applicable to the transmittal of data to corporate authorities of municipalities (hereinafter, “Government Entity” or “GE”) located in Ameren Illinois Company d/b/a Ameren Illinois (hereinafter, “Ameren Illinois” or “Company”) service territory operating a Municipal Utility Tax in accordance with Section 8-11-2 of the Illinois Municipal Code. For the purposes of this Registration, the GE shall include authorized employees and agents of municipalities. In order to begin the process of establishing a Municipal Utility Tax with Ameren Illinois, please complete the below field(s).

To the extent certain information requested is not yet known or available, please leave the field blank until the information is known. The GE will need to update the Registration via the Government Portal when the information becomes known or available.


The Registration must be completed, submitted and accepted by the Company prior to Ameren Illinois providing any customer-specific information to the GE. This Registration must be completed and verified by an individual with authority to act on behalf of the GE and, once complete, the terms of this Registration shall be binding on said GE.

Submission of this Registration shall constitute an official request for information, which is and shall be subject to certain limitations, including but not limited to those contained in Section 16-122 of the Public Utilities Act and Section 21H of the Consumer Fraud and Deceptive Business Practices Act. Ameren Illinois recommends the GE require the execution of Non-Disclosure Agreements with any outside parties assisting with Government Aggregation or the municipal utility tax processes and that may have access to customer-specific information.

After submitting a completed Registration, Ameren Illinois will review the submission and confirm approval with the GE for Electric Municipal Utility Tax.

Registration & Log In Guide Government Portal

The following window, Acknowledgement & Disclosures, provides many details to the requirements, processes, and timing of Municipal Utility Tax. Before selecting "Continue" be sure to read the instructions as it provides further detailed information. (Below are samples of the acknowledgements and disclosures)



Government Portal
Home - Core Services - Users

[Close this window](#)
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Instructions
Acknowledgements & Disclosures
Submit

Acknowledgements & Disclosures

To the extent required by law, Ameren Illinois will assist the GE throughout the municipal utility tax process. As provided by law, the Company will make an additional charge to its customers receiving service in municipalities imposing the tax authorized by Section 8-11-2 of the Illinois Municipal Code. Said additional charge will be separately shown on each such customer's bill and designated as a "Municipal Charge" or by a similar description.

Prior to commencing a municipal utility tax, the GE shall first authenticate all premises within their jurisdiction and provide Ameren Illinois with a certified ordinance enabling the municipal utility tax. Ameren Illinois must update the appropriate tariffs and its billing systems to implement the municipal utility tax, which may result in a reasonable delay in tax implementation.

As permitted by law, The tax additions will include an allowance of three percent (3%) of the tax to cover the administration expense associated with accounting and collection in accordance with Section 8-11-2 subsection 4 (c) of the Illinois Municipal Code. The effective date for such additions will coincide with the date upon which billings become subject to the tax so levied.

Below are definitions of the applicable blocks that the municipality can determine their desired tax rate.

Usage Block Definitions:

A	first	2,000 kWh used or consumed in a month
B	next	48,000 kWh used or consumed in a month
C	next	50,000 kWh used or consumed in a month
D	next	400,000 kWh used or consumed in a month
E	next	500,000 kWh used or consumed in a month
F	next	2,000,000 kWh used or consumed in a month
G	next	2,000,000 kWh used or consumed in a month
H	next	5,000,000 kWh used or consumed in a month
I	next	10,000,000 kWh used or consumed in a month
H	all over	20,000,000 kWh used or consumed in a month

Data and Timing

To the extent required by law, Ameren Illinois is obligated to provide certain lists, as described herein, and to transmit said lists to the GE. Upon completion of the GE Registration and affirmation that they have reviewed, understand and agree with the Non-Disclosure Agreement ("NDA"), GE will be provided access to obtain a premises list by using this Portal.

Ameren Illinois will provide lists in "as-is condition," based upon the most currently available data and without warranty as to the accuracy of the information. However, please be advised that persons and businesses can, and often do, move locations; new premises and services may be added or removed; and premises may change ownership at any time. Accordingly, information presented on these lists is subject to change at any time, and it is the responsibility of the GE to access updated lists with regular frequency in an attempt to ensure and maintain accuracy of the information contained thereon.

Each GE shall be provided with a premises list in order for the GE to authenticate to the Company which premises are subject to municipal utility tax within their jurisdiction. No estimates of tax or implementation of municipal utility tax will be provided until such authentication is complete. All estimates are intended to be just that – estimates – and have no bearing on future results. Following implementation of a tax, a GE's actual tax-related revenues could be higher or lower.

Premises Authentication

Each GE is required to verify the premises within its jurisdiction to ensure correct application of its municipal utility tax. GE's will not be permitted to receive an estimate of tax values nor implement their municipal utility tax until

Franchise Impact & Options

Some municipalities may have older franchise agreements that allowed for free service and certain municipal accounts associated with such free service may be impacted when switching to a supplier. Municipalities have three options when considering whether or not to switch those free service accounts:

1. Do nothing - with this option, any accounts previously receiving discounts or free electricity would be included with the aggregation and the discounts/free service would cease on the supply portion of the bill.
2. Choose to opt-out those accounts that receive discounts or free service and continue with current electric supply, or
3. Request Alternative Municipal Compensation - this option allows the municipality to enroll all municipal accounts with the supplier and receive an annual cash payment equal to the current value of that free service.

The municipalities are encouraged to coordinate with their consultants and/or selected suppliers concerning this issue.

Non-Disclosure and Customer Data Precautions

The information provided to any municipality by the Company is and shall be subject to certain limitations, including but not limited to those contained in Section 16-122 of the Public Utilities Act and Section 21-H of the Consumer Fraud and Deceptive Business Practices Act. Ameren Illinois recommends the CA require the execution of NDAs with any outside parties assisting with the municipal utility tax process and that may have access to customer-specific information.

This form and the transmittal of municipal utility tax related data are subject to the terms and conditions of Ameren Illinois' tariffs, as well as Ameren Illinois' policies and procedures and applicable rules and decisions of the Illinois Commerce Commission. This Registration Form is not confidential and the information provided herein is subject to disclosure at any time. This agreement is subject to change and the Company from time to time may request updated information from the GE.

Continue



Registration & Log In Guide Government Portal

The Submit window includes affirmation of authorization for the Government Entity and the Non-Disclosure Agreement, both must be electronically agreed to before submission of the registration. Also provided is a “print friendly” summary option of your registration and Non-Disclosure Agreement, which you can print or save to your local computer. By selecting both check boxes you approve and confirm all information, select “Submit”.

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Instructions Acknowledgements & Disclosures [Submit](#)

I understand that by default I will be the administrator for this program unless I assign another user as the Program Administrator
Name: Training Document Date: Thursday December 11, 2014

☐ I affirm that I am the person who prepared this form, or that I have prepared and submitted this form as the duly authorized executor, guardian, authorized officer, or agent of such named person, and that I acknowledge that I have read and understood all of the questions in this form and that all of the information submitted in this form is true and correct to the best of my knowledge, and that all responses to the questions are full and complete, omitting no material information. I have reviewed, understand and agree with the Acknowledgements and Disclosures.

NON-DISCLOSURE AGREEMENT

WHEREAS, Ameren Illinois is in possession of certain Confidential Information (as defined herein) relating to Ameren Illinois' business operations, Ameren Illinois' customers and/or the services provided by Ameren Illinois;

WHEREAS, Recipient, including its officers, agents, consultants or others acting on its behalf (collectively "Recipient") has requested from Ameren Illinois certain Confidential Information for the purpose of completing a lawful objective or function; and

WHEREAS, Ameren Illinois has agreed, subject to the terms of this Agreement and to the extent required or permitted by Illinois law, to the disclosure of such Confidential Information to Recipient; and

may result in the suspension of information listing services provided by Ameren Illinois.

11. No Waiver; Amendment; Exclusive Agreement. No failure or delay by either of the Parties in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall any single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any other right, power or privilege hereunder. This Agreement shall not be modified, supplemented or amended except by a writing signed by both Parties hereto. This Agreement represents the exclusive agreement between the Parties in connection with the subject matter hereof.

12. Applicability to Affiliates. Any Confidential Information disclosed by an affiliated company of Ameren Illinois which would otherwise constitute Confidential Information hereunder if disclosed by Ameren Illinois, shall be deemed to constitute Confidential Information under this Agreement, and the rights of Ameren Illinois under this Agreement may be enforced by any such affiliate as if such affiliate were also a Party to this Agreement.

13. APPLICABLE LAW, JURISDICTION, WAIVER OF JURY TRIAL. THIS AGREEMENT SHALL BE GOVERNED BY ILLINOIS LAW, AND SHALL BE DEEMED TO HAVE BEEN EXECUTED AND PERFORMED IN THE STATE OF ILLINOIS.

14. Notices. All notices, demands and other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to be made or given when personally delivered or 3 business days after being mailed by registered or certified United States mail, postage prepaid, return receipt requested, or 1 business day after being sent by Federal Express or other recognized courier guaranteeing overnight delivery, to the Parties at the following respective addresses, or at such other address as a respective Party may designate from time to time pursuant to a notice duly given hereunder to the Ameren Illinois:

☐ I affirm that I have reviewed, understand and agree with the Non-Disclosure Agreement.

When you click the "Submit" button, this registration will be added to the Government Portal database with a "Pending" status, and will be reviewed by the Government Support Team (GST). You will be notified via email of the approval status.

Please take a few moments to review entered data before submitting. You can click the "tabs" above to view the previous pages or [click here for a print-friendly summary of your registration data](#). Please print the summary or export it to a PDF file, and retain a copy for your records.

[Submit](#)

After each registration the user will receive a confirmation screen offering another opportunity to open a printer-friendly version of the registration data.

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Government Dashboard **Finished** Downloads Premise Authentication Users

Thank you for registering for the Government Portal Electric Municipal Tax program.

Your registration has been added to the Government Portal database with a 'Requested' status, and will be reviewed by the Government Support Team. You will be notified via email of the approval status.

If you haven't done so already, please [click here for a print-friendly summary of your registration data](#). Please print the summary or export it to a PDF file, and retain a copy for your records.

Registration & Log In Guide

Government Portal

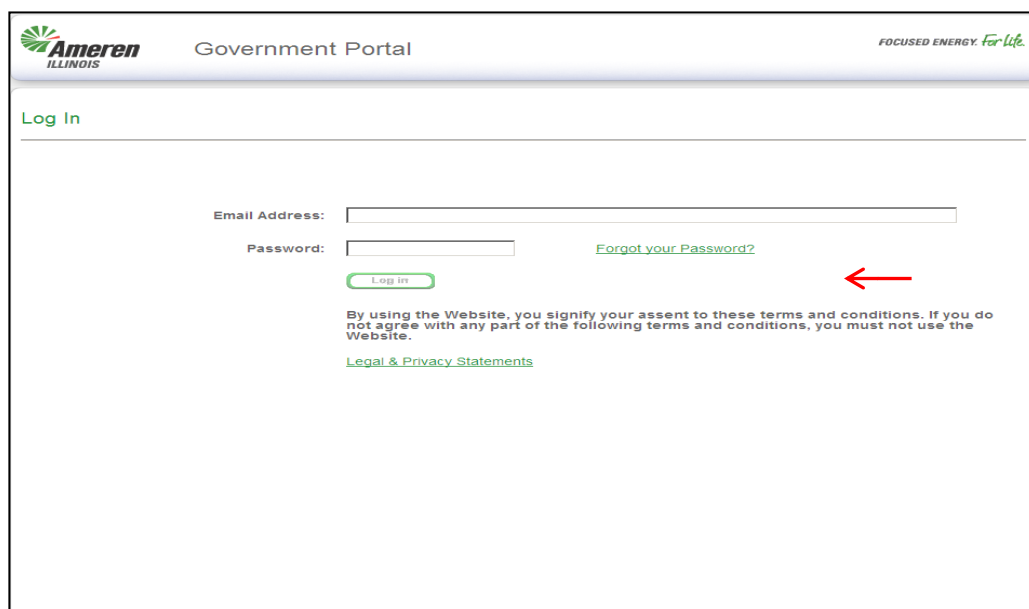
Appendix

Forgot Password

Once you have selected the Government Support page (steps begin on page 3), users can select the Government Portal Login page by selecting the link on the left navigation bar. (shown below with a red arrow)



Select the “Forgot your Password?”





Registration & Log In Guide Government Portal

Enter your email address used during registration and select “Validate Email Address”.

The screenshot shows the Ameren Government Portal registration page. At the top left is the Ameren ILLINOIS logo. At the top right is a "Close this window" link and the slogan "FOCUSED ENERGY. For life." The main heading is "Government Portal". Below this, a instruction reads: "Step 1: To create a new password, please enter your email address. Be prepared to answer the 'secret question' you selected when you originally registered for this site." There is a label "Email Address: *" followed by a text input field. To the right of the input field is a green button labeled "Validate Email Address". A red arrow points to this button. At the bottom, there is a link "Return to the Login page" and a note: "If you need additional assistance, please click the 'Contact Us' link at the bottom of this page."

As long as the address is valid, the following page will display. You will need to provide the correct answer to the Secret Question. ***Your password is case sensitive.*** Follow the guidelines provided, highlighted below, and set a new password. Select “Submit”.

The screenshot shows the second step of the registration process. It starts with the same header and instruction as Step 1. The "Email Address" field now contains the text "gatin" and the "Validate Email Address" button is active. Below this, the instruction for Step 2 reads: "Step 2: Please enter the answer to your 'secret question' and specify a new password to be used for this site:". There are three input fields: "Secret Question: Maiden Name", "Answer: *" (with a text input field), "New Password: *" (with a text input field), and "Confirm New Password: *" (with a text input field). To the right of the password fields is a blue box containing the password requirements: "Passwords..." followed by a bulleted list: "• Must be between 6-14 characters long", "• Must include a number and a letter", "• Must not contain spaces, hyphens or special characters", and "• Must not contain repeating characters (e.g. 'abba')". A red arrow points to the "Submit" button at the bottom. At the bottom of the page, there is a link "Return to the Login page" and a note: "If you need additional assistance, please click the 'Contact Us' link at the bottom of this page."



Registration & Log In Guide

Government Portal

If the email address is not valid the following error message will display. You can correct the email address and select “Validate Email Address”.

The screenshot shows the Ameren Illinois Government Portal registration interface. At the top left is the Ameren ILLINOIS logo. At the top right is a "Close this window" link and the slogan "FOCUSED ENERGY. For life." The main heading is "Government Portal". Below this, a step instruction reads: "Step 1: To create a new password, please enter your email address. Be prepared to answer the 'secret question' you selected when you originally registered for this site." The "Email Address: *" field contains the text "gatm". To the right of the field is a green "Validate Email Address" button. Below the field, a red error message states: "That email address is not registered with this site." At the bottom, there is a link to "Return to the Login page" and a note: "If you need additional assistance, please click the 'Contact Us' link at the bottom of this page."

You will receive a confirmation message. Select “ok” and log-in with your new password.

The screenshot shows a confirmation message dialog box titled "Ameren Illinois Government Portal". The message inside reads: "Your password has been updated. You can now log in with your new password." At the bottom right of the dialog is an "OK" button.

Registration & Log In Guide

Government Portal

Glossary

Detail Report – Prior to completion of the premises authentication and receipt of ordinance (opt-in) or certified referendum results (opt-out), the detailed report **will not** include the customer account numbers.

Government Aggregation – Corporate authorities of a municipality, township, and county board of a county who may aggregate residential and small commercial retail customers.

Government Site Administrator – This is a municipal, township, or county employee who completes and maintains registration and has **full** access to the portal. It is the Government Administrator's responsibility to set up additional program administrators, program non-administrator users, and program view only users for access to reports provided by each program.

Municipal Utility Tax – Ameren Illinois will work with the municipality to make an additional charge (tax) to its customers receiving service in municipalities pursuant to 65 ILCS 5/8-11-2.

Muni Tax Estimate – Once the premises authentication report is reviewed and completed, this report will become available to begin the estimate process of establishing a municipal utility tax.

New / Maintain Existing Muni Tax – This form is for municipalities who are looking to implement or modify an existing municipal utility tax. Once the form is completed you can either fax or mail it into Ameren Illinois' Tax Department.

No Program Level Role – This can be applied to any user with multiple service role access and will eliminate the ability for that user to view/edit anything within that selected service.

Premises Authentication Report – Once this report is retrieved it must be reviewed and updated by the GE and Ameren Illinois before the GE can request a new premises authentication report.

Program Administrator – This is a municipal, township, or county employee who completes and maintains registration and has **full** access to a specific program in the portal. It is the Program Administrator's responsibility to set up additional program administrators, program non-administrator users, and program view only users for access to reports provided by each program.

Program Non-Administrator / Consultant – This can be multiple employees, agents, or a consultant with the GE who has access to view the government dashboard and request, view, and maintains reports.

Program View Only – This can be multiple employees, agents, or a consultant with the GE who has access to view the government dashboard and view reports.

Summary Report – The first time the summary report is pulled, (assuming it is pulled at the same time as the premises authentication report), the data will reflect the premises prior to premises authentication. A revised summary report can be requested the Monday after receipt of the completion email for premises authentication.

Sustainability Report – This report is for municipalities and counties only who inquire about the combined usage for their jurisdictional boundaries. The usage is grouped by Revenue Class, Service Type, and Service Class (AIC Rate).



Registration & Log In Guide Government Portal

Contact Information

Staffing Hours:

Monday – Friday 7:00 am – 5:00 pm

Send your general inquiries to us by email.

Email:

GovernmentSupportTeam@amerenillinois.com

Phone:

217.424.6968

Fax:

217.424.6964