

Step by Step Guide to Registering a New PowerClerk Account



Updated: 01/20/2023



Welcome to Ameren Illinois PowerClerk

- To Start:
 - You will need to Register for a new account to be able to access PowerClerk. Please see the Registering a New PowerClerk Account presentation OR click [HERE](#) for Clean Power Research's Youtube video guide.
- Supported Browsers:
 - Microsoft Edge
 - Google Chrome (Note: Pop-ups will not work in Chrome. If you are experiencing problems, please try Microsoft Edge)



Registering a New PowerClerk Account

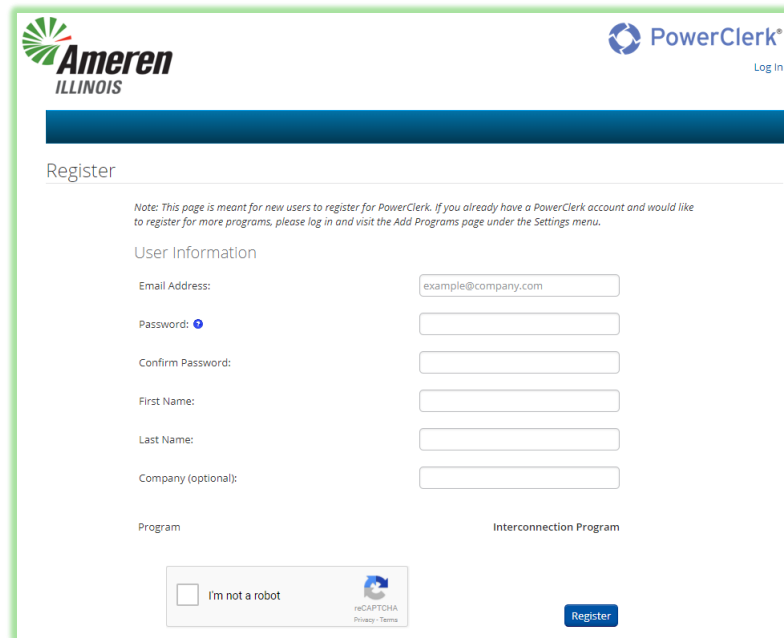
- Click on the following link to go to the Register page:
 - [Register for Ameren Illinois PowerClerk](#)
- Your page should look like this:



The screenshot shows the 'Register' page for Ameren Illinois PowerClerk. At the top left is the Ameren ILLINOIS logo, and at the top right is the PowerClerk logo with a 'Log In' link. Below the logos is a dark blue horizontal bar. The main heading is 'Register'. A note states: 'Note: This page is meant for new users to register for PowerClerk. If you already have a PowerClerk account and would like to register for more programs, please log in and visit the Add Programs page under the Settings menu.' The form is titled 'User Information' and includes the following fields: 'Email Address' (with the example 'example@company.com'), 'Password' (with a blue eye icon), 'Confirm Password', 'First Name', 'Last Name', and 'Company (optional)'. Below these fields is the 'Program' section, which has a dropdown menu currently set to 'Interconnection Program'. At the bottom left is a checkbox labeled 'I'm not a robot' next to a reCAPTCHA logo and 'Privacy Terms' link. A blue 'Register' button is located at the bottom right of the form area.

Registering a New PowerClerk Account

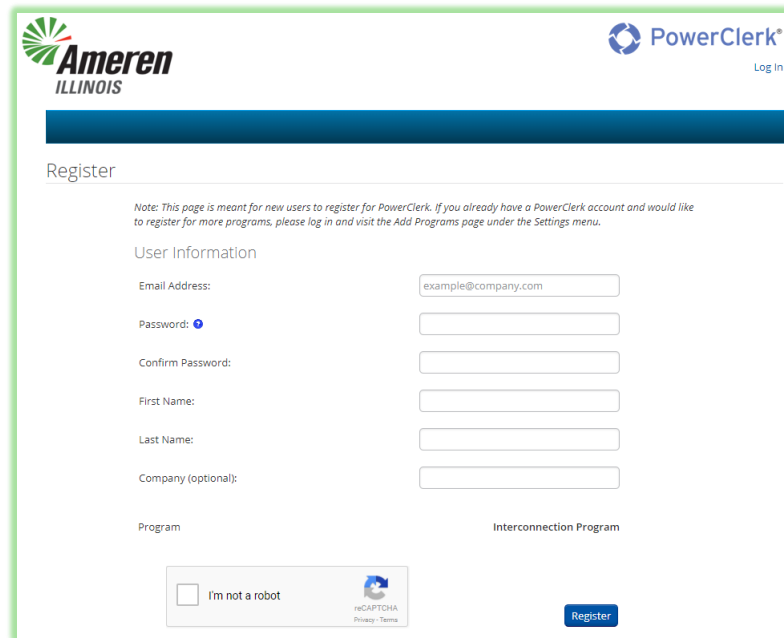
- You will need to fill in the following:
 - Email address – This is where you will receive notifications and alerts regarding your application
 - Password – You will need to create a password that is **at least 8 characters** long **AND** includes at least **one uppercase letter**, **one lowercase letter**, and **one number**. Please keep this somewhere safe!



The screenshot shows the registration page for Ameren PowerClerk. At the top left is the Ameren ILLINOIS logo, and at the top right is the PowerClerk logo with a "Log In" link. Below the logos is a dark blue horizontal bar. The main heading is "Register". A note states: "Note: This page is meant for new users to register for PowerClerk. If you already have a PowerClerk account and would like to register for more programs, please log in and visit the Add Programs page under the Settings menu." The "User Information" section contains the following fields: "Email Address:" with the value "example@company.com"; "Password:" with a blue eye icon; "Confirm Password:"; "First Name:"; "Last Name:"; and "Company (optional):". Below these is a "Program" dropdown menu set to "Interconnection Program". At the bottom left is a checkbox labeled "I'm not a robot" next to a reCAPTCHA logo and "Privacy Terms" link. A blue "Register" button is at the bottom right.

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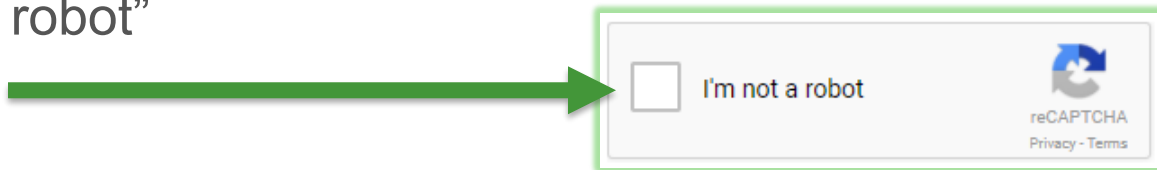
- You will need to fill in the following:
 - First Name
 - Last Name
 - Company – This is optional!!
You do not have to fill this out!



The screenshot shows the registration page for PowerClerk. At the top left is the Ameren ILLINOIS logo, and at the top right is the PowerClerk logo with a "Log In" link. Below the logos is a dark blue horizontal bar. The main heading is "Register". A note states: "Note: This page is meant for new users to register for PowerClerk. If you already have a PowerClerk account and would like to register for more programs, please log in and visit the Add Programs page under the Settings menu." The "User Information" section contains the following fields: "Email Address:" with the value "example@company.com", "Password:" with a blue eye icon, "Confirm Password:", "First Name:", "Last Name:", and "Company (optional):". Below these is a "Program" dropdown menu with "Interconnection Program" selected. At the bottom left is a checkbox labeled "I'm not a robot" next to a reCAPTCHA logo and "Privacy Terms" link. A blue "Register" button is located at the bottom right.

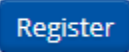
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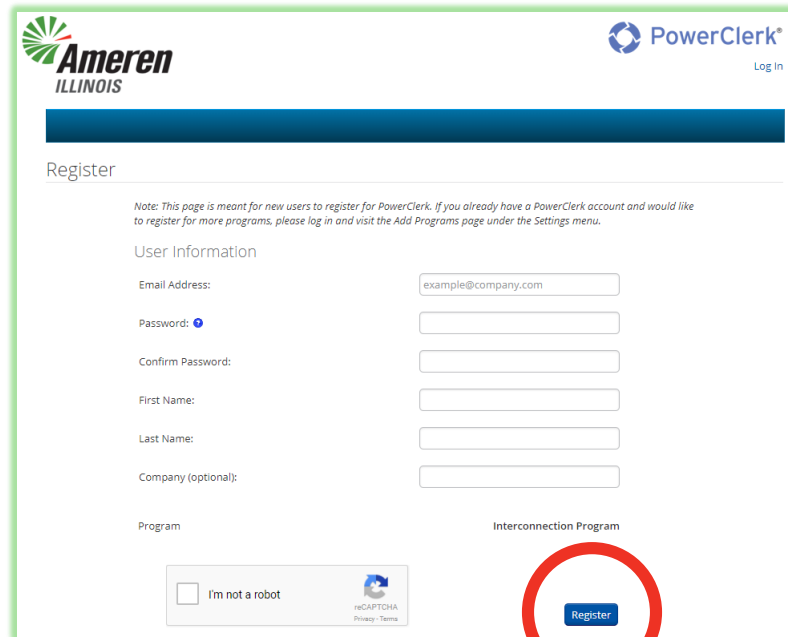
- After all the above required fields are filled in, you will need to click on the box next to “I’m not a robot”



- You will be asked to select all squares with *something* in them, or click skip if there are none. That something could be vehicles, signs, etc.

Registering a New PowerClerk Account

- After you have proven you are not a robot, click on the  button to complete your registration form.



The screenshot shows the PowerClerk registration page for Ameren Illinois. At the top left is the Ameren ILLINOIS logo, and at the top right is the PowerClerk logo with a "Log In" link. Below the logos is a dark blue header bar. The main heading is "Register". A note states: "Note: This page is meant for new users to register for PowerClerk. If you already have a PowerClerk account and would like to register for more programs, please log in and visit the Add Programs page under the Settings menu." The form is divided into "User Information" and "Interconnection Program" sections. The "User Information" section includes fields for Email Address (pre-filled with "example@company.com"), Password, Confirm Password, First Name, Last Name, and Company (optional). The "Interconnection Program" section has a "Program" label and a "Register" button, which is circled in red. At the bottom left, there is a checkbox for "I'm not a robot" and a reCAPTCHA widget with "Privacy Terms" link.

Registering a New PowerClerk Account

- After you click on Register, you will receive the following screen:

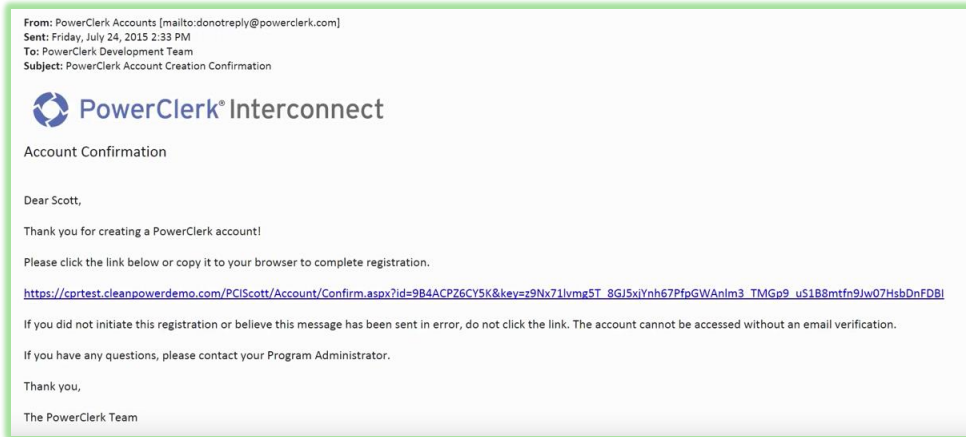
Email Confirmation Required

Please check your email to confirm your registration. If you do not receive a PowerClerk registration email shortly, contact your administrator.

- A confirmation email will be sent to the email address you used for your registration.

Registering a New PowerClerk Account

- You will need to click on the link in the PowerClerk Account Creation Confirmation email you receive to verify your account and complete your registration.



Registering a New PowerClerk Account

- After you have completed your registration, you may now log into PowerClerk.
- If you have additional questions, please email:
 - RenewablesIllinois@Ameren.com



Ameren

ILLINOIS

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